

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-31

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF MARCH 19, 2014 THROUGH APRIL 17, 2014 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of March 19, 2014 through April 17, 2014 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of March 19, 2014 through April 17, 2014 in the amount of Two Hundred Sixteen Thousand Four Hundred Ninety Four Dollars (\$216,494.90) and Ninety Cents.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner DiPisa.

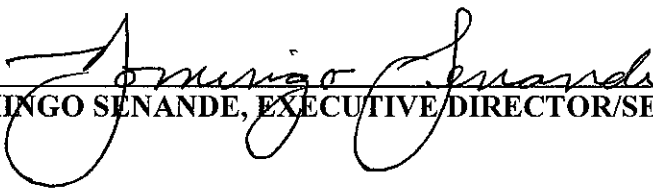
Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler				✓
Bruce E. Walenczyk	✓			

April 29, 2014
DATE



BRUCE E. WALENCZYK, CHAIRMAN



DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-32

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXTEND A CONTRACT WITH NORMAN STAFFING SERVICES, 676 WINTERS AVENUE, PARAMUS, NEW JERSEY, FOR TEMPORARY STAFFING SERVICES .

WHEREAS, the original term of this contract was for one year beginning on July 1, 2013 and terminating on June 30, 2014. The original bid was advertised giving the option to the Authority, at its sole discretion, to extend the contract for two additional years; and

WHEREAS, such contract extension was conditional upon fund availability, and the contractor must agree to the extension; and

WHEREAS, the Contracting Officer of the Authority confirms that the original bid submission of Norman Staffing Services contained specific language and the renewal term which shall be under the same terms and conditions as the initial term; and

WHEREAS, the Authority is desirous and the contractor has agreed to extend the contract for one additional year effective July 1, 2014 and terminating on June 30, 2015; and

WHEREAS, the Contracting Officer confirms that the Authority has had an excellent relationship with this contractor, and that he is qualified and possesses the experience to satisfactorily complete.

WHEREAS, this contract extension is allowable under State of N.J.S.A. 40A:11-15.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize extending the contract of Norman Staffing Services for one year beginning July 1, 2014 and terminating June 30, 2015 in accordance with the same pricing as the initial contract term.


Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler				✓
Bruce E. Walenczyk	✓			

April 29, 2014
DATE


BRUCE E. WALENCZYK, CHAIRMAN


DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-33

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH ACI ELECTRICAL CONTRACTOR, INC. FOR EMERGENCY GENERATOR REPLACEMENT AT BOILING SPRINGS GARDENS AND EMERGENCY GENERATOR UPGRADES AT CARUCCI APARTMENTS.

WHEREAS, on March 13, 2014, the Contracting Officer accepted bids and publicly opened same for the emergency generator replacement at Boiling Springs Gardens, East Rutherford, NJ and the emergency generator upgrades at Carucci Apartments, Lyndhurst, NJ; and

WHEREAS, three bids were accepted and after careful evaluation the bid submitted by ACI Electrical Contractors, Inc. with a base bid amount of Two Hundred Nine Thousand Eight Hundred Twenty Dollars (209,820.00) and No Cents for Boiling Springs Gardens and a base bid amount of Ten Thousand Nine Hundred Forty Dollars (\$10,940.00) and No Cents for Carucci Apartments was deemed the lowest responsive and responsible bidder; and

WHEREAS, a savings of Two Thousand Three Hundred Seventy Three Dollars (\$2,373.00) and No Cents, can be made by awarding the contracts separately, the engineer recommends the award of the contract be made as a combined bid to one contractor in order to reduce administrative costs and to have a single point of contact; and

WHEREAS, the Authority has considered the engineer's recommendation and agrees that a single combined award is allowable under the specifications and is in the best interest of the Authority; and

WHEREAS, the Contracting Officer confirms that the Housing Authority has had a favorable working relationship with this contractor and that he is qualified and possess the experience to satisfactorily complete the referenced services; and

WHEREAS, the Contracting Officer confirms that sufficient funds are available to compensate the contractor for the entire scope of work.

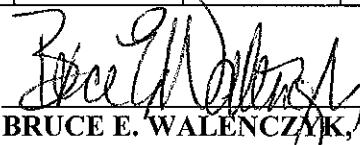
NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize a contract with ACI Electrical Contractors, Inc., 36 Richmond Street, Lodi, NJ for the emergency generator replacement at Boiling Springs Gardens and the emergency generator upgrades at Carucci Apartments.

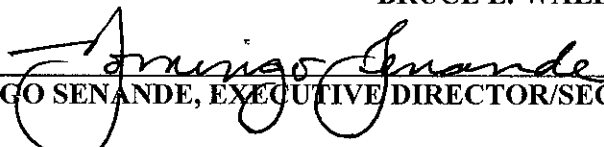
Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler				✓
Bruce E. Walenczyk	✓			

April 29, 2014
DATE


BRUCE E. WALENCZYK, CHAIRMAN


DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-34

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING AMENDMENTS TO THE PERSONNEL POLICY MANUAL FOR THE EMPLOYEES OF THE HOUSING AUTHORITY OF BERGEN COUNTY.

WHEREAS, the Municipal Excess Liability Joint Insurance Fund has requested that each of its member Public Housing Authorities adopt a personnel manual, setting forth the policies for employees of the Authority; and

WHEREAS, the Personnel Policy Committee convened to consider amendments to the Personnel Policy for the 2014 year, attached hereto. In considering changes the Committee reviewed the New Jersey's Comptroller's Best Practices Worksheet, changes in the applicable laws, and polices recommend by the Members.

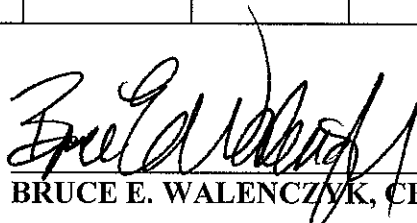
NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of Bergen County hereby adopts the amended Personnel Manual to serve as the general descriptions and guidelines concerning the Authority's personnel policies and practices and hereby authorizes the Executive Director of the Authority to distribute such Personnel Manual dated April 2014, to all employees of the Housing Authority of Bergen County.

Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner D. Pisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler				✓
Bruce E. Walenczyk	✓			

April 29, 2014
DATE


BRUCE E. WALENCZYK, CHAIRMAN


DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-35

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE PERSONNEL POLICIES AND PROCEDURES MANUAL FOR MANAGERS AND SUPERVISORS OF THE HOUSING AUTHORITY OF BERGEN COUNTY.

WHEREAS, the Municipal Excess Liability Joint Insurance Fund has requested that each of its member Public Housing Authorities adopt a personnel policies and procedures manual for managers and supervisors, setting forth the policies for employees of the Authority; and

WHEREAS, the Housing Authority of Bergen County created a personnel policies and procedures manuals to serve as a guide to the managers and supervisors of the Authority, adapting the Municipal Excess Liability Joint Insurance Fund's model manual to the Housing Authority of Bergen County.

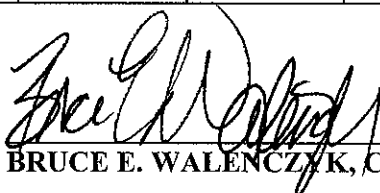
WHEREAS, the Personnel Policy Committee convened to consider amendments to the Personnel Policy for the 2014 year, attached hereto. In considering changes the Committee reviewed the New Jersey's Comptroller's Best Practices Worksheet, changes in the applicable laws, and polices recommend by the Members.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of Bergen County hereby adopts the Personnel Policies and Procedures Manual for Managers and Supervisors to serve as the general descriptions and guidelines concerning the Authority's personnel policies and practices and hereby authorizes the Executive Director of the Authority to distribute such Personnel Policies and Procedures Manual dated April 2014, to all managers and supervisors of the Housing Authority of Bergen County.

Resolution adopted as read on motion by Commissioner Kopf, seconded by Commissioner DiPisa.

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler				✓
Bruce E. Walenczyk	✓			

April 29, 2014
DATE


BRUCE E. WALENCZYK, CHAIRMAN


DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-36

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SHARED SERVICES AGREEMENT WITH THE HOBOKEN HOUSING AUTHORITY FOR THE PURPOSES OF PROVIDING SECTION 8 HOUSING CHOICE VOUCHER ELIGIBILITY SERVICES.

WHEREAS, in an initiative to expedite the issuance of Section 8 Housing Choice Vouchers, the Housing Authority of Bergen County (HABC) wishes to engage the expertise and services of the Hoboken Housing Authority (HHA), for the purposes of providing Section 8 Housing Choice Voucher Eligibility Services; and

WHEREAS, the HABC has determined that the HHA possesses the expertise and capacity to provide the necessary eligibility services; and

WHEREAS, the HABC wishes to enter into a Shared Services Agreement with the HHA to provide eligibility services at the rate of \$60.00 per staff member, per hour, as more fully outlined in the attached Agreement; and

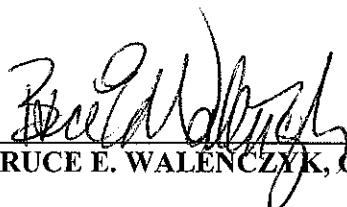
NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County that the Executive Director is hereby authorized to enter into a Shared Services Agreement, in the form attached hereto, with the Hoboken Housing Authority for the purposes of providing Section 8 Housing Choice Voucher Eligibility Services; and

Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler				✓
Bruce E. Walenczyk	✓			

April 29, 2014
DATE


BRUCE E. WALENCZYK, CHAIRMAN


DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-37

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SHARED SERVICES AGREEMENT WITH THE JERSEY CITY HOUSING AUTHORITY FOR THE PURPOSES OF PROVIDING SECTION 8 HOUSING CHOICE VOUCHER ELIGIBILITY SERVICES.

WHEREAS, in an initiative to expedite the issuance of Section 8 Housing Choice Vouchers, the Housing Authority of Bergen County (HABC) wishes to engage the expertise and services of the Jersey City Housing Authority (JCHA), for the purposes of providing Section 8 Housing Choice Voucher Eligibility Services; and

WHEREAS, the HABC has determined that the JCHA possesses the expertise and capacity to provide the necessary eligibility services; and

WHEREAS, the HABC wishes to enter into a Shared Services Agreement with the JCHA to provide eligibility services at the rate of \$60.00 per staff member, per hour, as more fully outlined in the attached Agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County that the Executive Director is hereby authorized to enter into a Shared Services Agreement, in the form attached hereto, with the Jersey City Housing Authority for the purposes of providing Section 8 Housing Choice Voucher Eligibility Services; and

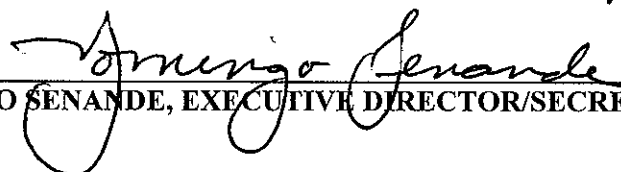
Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler				✓
Bruce E. Walenczyk	✓			

April 29, 2014
DATE


BRUCE E. WALENCZYK, CHAIRMAN


DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-38

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SHARED SERVICES AGREEMENT WITH THE MONTCLAIR HOUSING AUTHORITY FOR THE PURPOSES OF PROVIDING SECTION 8 HOUSING CHOICE VOUCHER ELIGIBILITY SERVICES.

WHEREAS, in an initiative to expedite the issuance of Section 8 Housing Choice Vouchers, the Housing Authority of Bergen County (HABC) wishes to engage the expertise and services of the Montclair Housing Authority (MHA), for the purposes of providing Section 8 Housing Choice Voucher Eligibility Services; and

WHEREAS, the HABC has determined that the MHA possesses the expertise and capacity to provide the necessary eligibility services; and

WHEREAS, the HABC wishes to enter into a Shared Services Agreement with the MHA to provide eligibility services at the rate of \$60.00 per staff member, per hour, as more fully outline in the attached Agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County that the Executive Director is hereby authorized to enter into a Shared Services Agreement, in the form attached hereto, with the Montclair Housing Authority for the purposes of providing Section 8 Housing Choice Voucher Eligibility Services; and

Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner DiPisa.

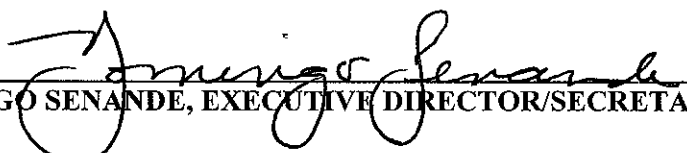
Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler				✓
Bruce E. Walenczyk	✓			

April 29, 2014
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BRUCE E. WALENCZYK, CHAIRMAN



DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-39

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SHARED SERVICES AGREEMENT WITH THE SECAUCUS HOUSING AUTHORITY FOR THE PURPOSES OF PROVIDING SECTION 8 HOUSING CHOICE VOUCHER ELIGIBILITY SERVICES.

WHEREAS, in an initiative to expedite the issuance of Section 8 Housing Choice Vouchers, the Housing Authority of Bergen County (HABC) wishes to engage the expertise and services of the Secaucus Housing Authority (SHA), for the purposes of providing Section 8 Housing Choice Voucher Eligibility Services; and

WHEREAS, the HABC has determined that the SHA possesses the expertise and capacity to provide the necessary eligibility services; and

WHEREAS, the HABC wishes to enter into a Shared Services Agreement with the SHA to provide eligibility services at a rate of \$60.00 per staff member, per hour, as more fully outlined in the attached Agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County that the Executive Director is hereby authorized to enter into a Shared Services Agreement, in the form attached hereto, with the Secaucus Housing Authority for the purposes of providing Section 8 Housing Choice Voucher Eligibility Services; and


Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler				✓
Bruce E. Walenczyk	✓			

April 29, 2014
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**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-39

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SHARED SERVICES AGREEMENT WITH THE LODI HOUSING AUTHORITY FOR THE PURPOSES OF PROVIDING SECTION 8 HOUSING CHOICE VOUCHER ELIGIBILITY SERVICES.

WHEREAS, in an initiative to expedite the issuance of Section 8 Housing Choice Vouchers, the Housing Authority of Bergen County (HABC) wishes to engage the expertise and services of the Lodi Housing Authority (LHA), for the purposes of providing Section 8 Housing Choice Voucher Eligibility Services; and

WHEREAS, the HABC determined that the LHA possesses the expertise and capacity to provide the necessary eligibility services; and

WHEREAS, the HABC wishes to enter into a Shared Services Agreement with the LHA to provide eligibility services at the rate of \$60.00 per staff member, per hour,, as more fully outlined in the attached Agreement; and

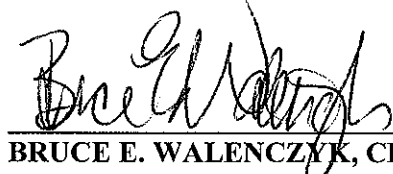
NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County that the Executive Director is hereby authorized to enter into a Shared Services Agreement, in the form attached hereto, with the Lodi Housing Authority for the purposes of providing Section 8 Housing Choice Voucher Eligibility Services; and

Resolution adopted as read on motion by Commissioner Kopt,
seconded by Commissioner DiPisa.

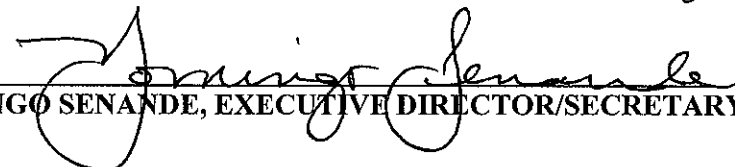
Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest	✓			✓
Bob Taschler				✓
Bruce E. Walenczyk	✓			

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DATE



BRUCE E. WALENCZYK, CHAIRMAN



DOMINGO SENANDE, EXECUTIVE DIRECTOR/SECRETARY