

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-59

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE
PERIOD OF JUNE 17, 2014 THROUGH JULY 15, 2014.**

WHEREAS, the attached listing of Accounts Payable for the period of June 17, 2014 through July 15, 2014, was reviewed and found acceptable.

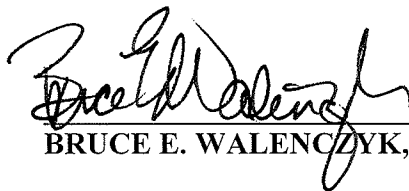
NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of June 17, 2014 through July 15, 2014 in the amount of Four Hundred Eleven Thousand Nine Hundred Ninety Five Dollars (\$411,995.07) and Seven Cents.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 24, 2014
DATE


BRUCE E. WALENCZYK, CHAIRMAN

LYNN BARTLETT
LYNN BARTLETT, ACTING EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-60

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF JUNE 17, 2014 THROUGH JULY 15, 2014 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of June 17, 2014 through July 15, 2014 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of June 17, 2014 through July 15, 2014, 2014 in the amount of the amount of One Hundred Sixteen Thousand Nine Hundred Seventy Seven Dollars (\$116,977.14) and Fourteen Cents.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 24, 2014
DATE


BRUCE E. WALENCZYK, CHAIRMAN

L Bartlett
LYNN BARTLETT, ACTING EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-61

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY PRE-APPROVING THE ACCOUNTS PAYABLE FOR
THE PERIOD OF JULY 16, 2014 THROUGH AUGUST 15, 2014.**

WHEREAS, the Commissioners of the Housing Authority of Bergen County will not reconvene until September 25, 2014; and

WHEREAS, the Housing Authority of Bergen County has routine monthly expenditures which need payment.

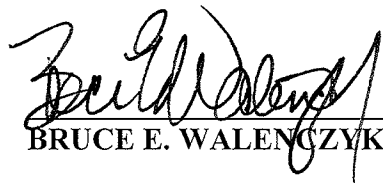
NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby pre-approve the payment of routine expenditures for the period of July 16, 2014 through August 15, 2014.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 24, 2014
DATE



BRUCE E. WALENCZYK, CHAIRMAN



LYNN BARTLETT, ACTING EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-62

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY PRE-APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF JULY 16, 2014 THROUGH AUGUST 15, 2014 FOR THE HOUSING DEVELOPMENT CORPORATION.

WHEREAS, the Commissioners of the Housing Authority of Bergen County will not reconvene until September 24, 2014; and

WHEREAS, the Housing Development Corporation has routine monthly expenditures which need payment.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby pre-approve the payment of routine expenditures for the period of July 16, 2014 through August 15, 2014.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 24, 2014
DATE


BRUCE E. WALENCZYK, CHAIRMAN

L. Bartlett
LYNN BARTLETT, ACTING EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-63

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY DESIGNATING A CUSTODIAN OF RECORDS AND DIRECTING COMPLIANCE WITH N.J.S.A. 47:1A-1 ET SEQ., REGARDING PUBLIC RECORDS.

WHEREAS, effective July 7, 2002, the Housing Authority of Bergen County must comply with revisions to N.J.S.A. 47:1A-1 known as the Public Records Law (the Act); and

WHEREAS, the Act provides specific requirements for public access to government records including establishing fees for reproduction of such records, adoption of a form for requesting public records, designation of a custodian of records and posting of a notice regarding the appeals process for records which are denied.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing of Bergen County that pursuant to N.J.S.A. 47:1A-1 Heather Wei is hereby designated the Custodian of Records; and

BE IT FURTHER RESOLVED, that any previously adopted policy on access to Housing Authority of Bergen County documents be and hereby is revised to incorporate the requirements of the Act including but not limited to the schedule of charges for reproduction of records; and

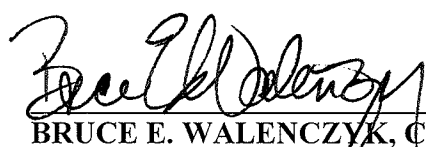
BE IT FURTHER RESOLVED, that the Housing Authority of Bergen County shall post the Notice of Appeals Process in the lobby of the office of the Housing Authority of Bergen County.

Resolution adopted as read on motion by Commissioner Kopf, seconded by Commissioner English Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 24, 2014
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, ACTING EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-64

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTION OF A CONTRACT WITH WINNER FORD, 250 HADDONFIELD-BERLIN ROAD, CHERRY HILL, NJ FOR THE PURCHASE OF ONE 2015 FORD SUPER DUTY F250 4WD EXTENDED CAB AND SNOW PLOWING EQUIPMENT.

WHEREAS, it is necessary to purchase a 2015 Ford Super Duty F250 4WD extended cab truck and snow plowing equipment for use by the Housing Authority of Bergen County; and

WHEREAS, these items will be purchase pursuant to the New Jersey State Contract; and

WHEREAS, N.J.A.C. Section 5:34-12, requires the local governing body to authorize by resolution, any amount to be purchased through the State Cooperative Purchasing Program; and

WHEREAS, Winner Ford has provided a price of Twenty Two Thousand Five Hundred Twenty Seven Dollars (\$22,527.00) and Zero Cents for the purchase of said vehicle and Six Thousand Nine Hundred Eighteen Dollars (\$6,918.00) and Zero Cents for the snow plowing equipment options.


NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute a contract with Winner Ford for the purchase of a 2015 Ford Super Duty F250 4WD extended cab and snow plowing equipment, for a total of Twenty Nine Thousand Four Hundred and Forty Five Dollars (\$29,445) and No Cents.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 24, 2014
DATE


BRUCE E. WALENCZYK, CHAIRMAN

LYNN BARTLETT
LYNN BARTLETT, ACTING EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-65

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF BERGEN COUNTY APPROVING THE ATTACHED
AMENDED ORGANIZATIONAL CHART.**

WHEREAS, the Housing Authority of Bergen County has proposed certain changes to the HABC Organizational Chart as attached; and

WHEREAS, proposed changes were submitted to and approved by the Personnel and Budget Committees of the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve the changes made to the HABC Organizational Chart as attached hereto.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner English Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler	✓			
Bruce E. Walencyk	✓			

July 24, 2014
DATE


BRUCE E. WALENCZYK, CHAIRMAN

LP Bartlett
LYNN BARTLETT, ACTING EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
25 ROCKWOOD PLACE, SUITE 205
ENGLEWOOD, NEW JERSEY**

RESOLUTION 2014-66

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY TO ENTER INTO A GRANT AGREEMENT WITH THE COUNTY OF BERGEN FOR A FOR THE PURPOSE OF USING EMERGENCY SHELTER GRANT PROGRAM FUNDS FOR OPERATIONAL EXPENSES AT THE BERGEN COUNTY HOUSING, HEALTH AND HUMAN SERVICES CENTER.

BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of Bergen County (HABC) wishes to enter into a grant agreement with the County of Bergen for the purpose of using One Hundred Sixty Seven Thousand Four Hundred Ten Dollars (\$167,410.71) and Seventy One Cents in Fiscal Year 2014 Emergency Shelter Grant Program funds for operational expenses at the Bergen County Housing, Health, and Human Services Center; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes the Executive Director or Commissioner Chair to be a signatory to the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes the Executive Director, Deputy Executive Director, Director of Finance or Commissioner Chair to sign all County vouchers submitted in connection with the aforesaid project; and

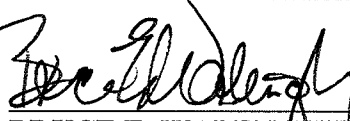
BE IT FURTHER RESOLVED, that the Board of Commissioners recognizes that the Housing Authority of Bergen County (HABC) is liable for any funds not spent in accordance with the Grant Agreement; and that liability of Board members is in accordance with N.J.S.A. 2AL53A-7 et. seq.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 24, 2014
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BRUCE E. WALENCZYK, CHAIRMAN



LYNN BARTLETT, ACTING EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-67

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING AMENDMENTS TO THE PERSONNEL POLICY MANUAL FOR THE EMPLOYEES OF THE HOUSING AUTHORITY OF BERGEN COUNTY.

WHEREAS, the Municipal Excess Liability Joint Insurance Fund has requested that each of its member Public Housing Authorities adopt a personnel manual, setting forth the policies for employees of the Authority; and

WHEREAS, the Personnel Policy Committee convened to consider amendments to the Personnel Policy for the 2014 year, attached hereto. In considering changes the Committee reviewed the New Jersey's Comptroller's Best Practices Worksheet, changes in the applicable laws, and polices recommend by the Members.


NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of Bergen County hereby adopts the amended Personnel Manual to serve as the general descriptions and guidelines concerning the Authority's personnel policies and practices and hereby authorizes the Executive Director of the Authority to distribute such Personnel Manual dated July 2014, to all employees of the Housing Authority of Bergen County.

Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner English Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 24, 2014
DATE



BRUCE E. WALENCZYK, CHAIRMAN



LYNN BARTLETT, ACTING EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2014-68

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE PERSONNEL POLICIES AND PROCEDURES MANUAL FOR MANAGERS AND SUPERVISORS OF THE HOUSING AUTHORITY OF BERGEN COUNTY.

WHEREAS, the Municipal Excess Liability Joint Insurance Fund has requested that each of its member Public Housing Authorities adopt a personnel policies and procedures manual for managers and supervisors, setting forth the policies for employees of the Authority; and

WHEREAS, the Housing Authority of Bergen County created a personnel policies and procedures manuals to serve as a guide to the managers and supervisors of the Authority, adapting the Municipal Excess Liability Joint Insurance Fund's model manual to the Housing Authority of Bergen County.

WHEREAS, the Personnel Policy Committee convened to consider amendments to the Personnel Policy for the 2014 year, attached hereto. In considering changes the Committee reviewed the New Jersey's Comptroller's Best Practices Worksheet, changes in the applicable laws, and polices recommend by the Members.

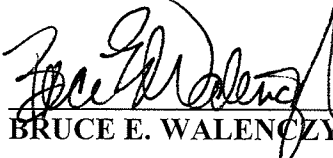
NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of Bergen County hereby adopts the Personnel Policies and Procedures Manual for Managers and Supervisors to serve as the general descriptions and guidelines concerning the Authority's personnel policies and practices and hereby authorizes the Executive Director of the Authority to distribute such Personnel Policies and Procedures Manual dated July 2014, to all managers and supervisors of the Housing Authority of Bergen County.

Resolution adopted as read on motion by Commissioner Kopf, seconded by Commissioner English Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Bob Taschler	✓			
Bruce E. Walencyk	✓			

July 24, 2014
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, ACTING EXECUTIVE DIRECTOR/SECRETARY