

For Insertion: FRIDAY, FEBRUARY 21, 2014

## INVITATION TO BID

The Housing Authority of Bergen County will be receiving sealed bids for the following : **EMERGENCY GENERATOR REPLACEMENT AT BOILING SPRINGS GARDENS, 147 HACKENSACK ST., EAST RUTHERFORD, NJ 07073 AND EMERGENCY GENERATOR UPGRADES AT CARUCCI APARTMENTS, 281 STUYVESANT AVE., LYNDHURST, NJ 07071** , in accordance with specifications, plans and designs dated January 28, 2014.

**The bid opening will be held at the Main Office of the Housing Authority of Bergen County at 11:00 A.M., (prevailing time) on Thursday, March 13, 2014** in the Conference Room of the Housing Authority of Bergen County, One Bergen County Plaza, Floor 2, Hackensack, NJ 07601, at which time they will be opened and publicly read. LATE BIDS WILL NOT BE ACCEPTED. PHOTOCOPIES OR FACSIMILIES OF THE BID DOCUMENTS WILL NOT BE ACCEPTED IN LIEU OF THE ORIGINALS.

Bids for the contract must be made on standard forms in the manner designated therein and required by the specifications; must be enclosed in sealed envelopes bearing the name and address of the bidder, and must be delivered to the Purchasing Dept. of the Housing Authority of Bergen County, One Bergen County Plaza, Floor 2, Hackensack, NJ 07601 properly marked bearing the name of the project, prior to the 12:00 Noon deadline.

It is the bidder's responsibility to see that bids are presented to the Purchasing Department of the Housing Authority of Bergen County on the hour and at the place designated. Bids may be hand delivered or mailed; however, the Authority disclaims any responsibility for bids forwarded by regular or express mail or common carrier.

The bidder is cautioned that if their bid is forwarded through the abovementioned means, it shall be the bidder's responsibility to see to it that their bid arrives to the proper person and department and at the proper place and time, as required. The Authority shall not bear any responsibility for mail arriving late or early before regular office hours in which case bids may be returned by the carrier.

Bid documents, information and other instructions to bidders may be obtained at the Housing Authority's Main Office any business day Monday thru Friday between 8:00 A.M. and 4:30 P.M. A non-refundable cost of fifty dollars (\$50.00) per bid packet payable in the form of a check or money order ONLY to the Housing Authority of Bergen County is required. Cash shall NOT be an acceptable form of payment.

All questions and requests for clarification are to be submitted in writing only, and addressed to the Contracting Officer of the Housing Authority. All responses from the Authority shall be in the form of a written addendum to the bid documents, plans or specifications which shall be advertised in the newspaper. Telephone inquiries will not be responded to.

A certified check or bank draft payable to the Housing Authority of Bergen County or a Bid Bond in the amount of not less than ten (10%) percent of the bid amount not to exceed \$20,000.00, shall be submitted with each bid. Each bid shall be accompanied by a Consent of Surety Guarantee that if a contract is awarded, the bidder shall enter into contract and shall furnish a Performance Bond and a Material and Labor Payment Bond for one hundred percent (100%) of the contract price. A Two (2) Year Maintenance Bond in the amount of Ten Percent (10%) of the contract amount shall be submitted upon substantial completion of the project.

**THE SURETY COMPANY WHERE BONDING IS OBTAINED MUST BE LICENSED IN THE STATE OF NEW JERSEY AND ALSO MUST APPEAR IN THE MOST CURRENT DEPARTMENT OF THE TREASURY'S LISTING OF APPROVED SURETIES (DEPARTMENT CIRCULAR 570).**

A Pre-Bid meeting is scheduled for Monday, March 3, 2014 at 10:00 am at the site at 147 Hackensack St., East Rutherford, NJ 07073. Even though attendance at the meeting is not mandatory it is strongly recommended. Prospective bidders are urged to visit the sites prior to submitting a bid. Failure to do so will not waive the contractor of their responsibility.

Bidders shall be required to comply with the provisions of the following State Laws and Regulations:

- Section 3 of the Housing and Urban Development Act of 1968, as amended, (12U.S.C. 170u [section 3]) of HUD's regulations 24 CFR part 135
- Local Public Contracts Law N.J.S.A. 40A:11-2 et.seq. as supplemented and amended
- Disclosure Notice (P.L. 1977, c33)N.J.S.A. 52:24.1
- P.L. 1975C.127 regarding Affirmative Action

- Executive Order 11246 regarding Equal Employment Opportunity Laws of 1977 regarding disclosure of Partners and Stockholders
- Other applicable State Laws and Regulations.
- N.J.S.A. 10:5-31 et seq, and the requirements of Title II of the Americans with Disabilities Act of 1990(U.S.C. S12101 et seq.)
- New Jersey State Prevailing Wage Act N.J.S.A. 34:11-56.25 et seq.
- Statement of Corporate Ownership (Stockholder Disclosure Certification) as required under N.J.S.A. 52:25-24.2
- New Jersey Business Registration of Public Contractors (BRC) as required under N.J.S.A. 52:32-44
- Public Works Contractor Registration Act (N.J.S.A. 34:11-56.48 et. seq)

All contractors and subcontractors for construction or purchase of materials are subject to Section 3 of the Housing and Community Development Act of 1968 where to the greatest extent possible, opportunities for training and employment shall be given to lower income residents for the project area, and when possible, contracts shall be awarded to business concerns owned by area residents.

The Authority solicits and encourages Small Minority and Women's Business Enterprises participation.

The Housing Authority of Bergen County reserves the right to reject any or all bids, waive any identified informalities or technicalities in the bidding, sever or make awards of all or parts of any bids to one or more responsible bidders if it is in the best interest of the Authority to do so. Without limiting the generality of the foregoing, any bid which is incomplete, obscure, or irregular may be rejected, any bid in which unit prices are omitted, or in which unit/total prices are unbalanced, may be rejected. The Authority also reserves the right to reject the bid of any respondent who has previously failed to perform properly, or to complete on time any contract work of a similar nature or who is not in a position to perform the contract. No bid shall be withdrawn for a period of sixty (60) days subsequent to the bid opening without the consent of the Housing Authority of Bergen County.

The Housing Authority of Bergen County further reserves the right to award each item separately to the lowest responsible bidder meeting specifications or to make an award based on the total bid to the bidder whose total sum is the low bid meeting the specifications, whichever in the awarding authorities' opinion is in the best interest of the Housing Authority of Bergen County. Without limiting the generality of the foregoing, the Authority reserves the right to award a contract based on either option that may be described in the bid proposal or based on any combination thereof.

The Housing Authority of Bergen County reserves the right to award equal or tie bids at their discretion to any one of the tie bidders. Should the bidder, to whom the contract is awarded, fail to enter into a contract, the Authority may then, at its option, accept the bid of the next lowest responsible bidder.

Notice of contract award will be given to the general public and to unsuccessful respondents within 10 days of the contract award.

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Executive Director  
Housing Authority of Bergen County

By: George Stavrou  
Purchasing/Contract Procurement Coordinator