

For Insertion in The Record on Monday, September 30, 2013

HOUSING AUTHORITY OF BERGEN COUNTY

REQUEST FOR PROPOSALS

Notice is hereby given that the Housing Authority of Bergen County is seeking written proposals for the following:

PROFESSIONAL CONSULTING SERVICES FOR A GREEN PHYSICAL NEEDS (GPNA), ASSESSMENT AND ENERGY AUDIT PER HUD PROTOCOL FOR NINE (9) BUILDINGS OWNED AND OR MANAGED BY THE HOUSING OF BERGEN COUNTY, NEW JERSEY AS PER SPECIFICATIONS HABC-2013-09-04 DATED SEPTEMBER, 2013

Proposals may be obtained at no cost in person at the office of the Housing Authority of Bergen County any business day between the hours of 9:00 a.m. and 4:30 p.m. at One Bergen County Plaza, Floor 2, Hackensack, New Jersey 07601, or by calling George Stavrou, Purchasing/ Contract Procurement Coordinator at (201) 336-7624.

The services to be provided are regarded as professional services, and selection will be based on the point system. As such, not only price but the professional ability, size of organization, proximity to the Authority and other similar factors may be utilized in awarding the contract involved herein.

This proposal is being solicited through a Fair and Open Process in accordance with the N.J.S.A. 19:44A-20.4 et seq.

Last to submit proposal questions and comments is Wednesday, October 16, 2013 at 10:00 am. All questions and comments must be submitted in writing and any clarifications or addenda will be advertised to the extent allowable under law. All prospective proposers who picked up proposals shall be notified of the addenda issued.

Proposals shall be submitted in a sealed envelope, bearing the name and address of the proposer, plainly marked to indicate the subject of the proposal and addressed to the Housing Authority of Bergen County, Purchasing Dept., One Bergen County Plaza, Floor 2, Hackensack, New Jersey 07601 **by 11:00 a.m. on Tuesday, October 29, 2013.** Emailed copies will be accepted by the deadline date and time, immediately followed by an original copy through the mail. Proposals received after the deadline date and time will not be accepted.

All prospective Consultants are urged to make arrangements to visit the sites to familiarize themselves with the conditions affecting this work prior to submitting their proposal. Failure to visit the sites will not release the Consultant of their responsibility to provide all the requirements of this project.

The Housing Authority of Bergen County, reserves the right to reject any or all proposals, or to waive any informalities contained therein. No proposal shall be withdrawn for a period of Ninety (90) days subsequent to the proposal due date without the consent of the Housing Authority of Bergen County.

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Executive Director
Housing Authority of Bergen County

by: George Stavrou
Purchasing/ Contract Procurement Coordinator