

For Insertion: MONDAY, JUNE 24, 2013

INVITATION TO BID

The Housing Authority of Bergen County on behalf of the Ridgewood Senior Citizen Housing Corporation will be receiving sealed bids for the following: **ELECTRICAL PANEL & BREAKER UPGRADES IN TENANT APARTMENTS AT RIDGECREST APARTMENTS, 7-11 RIDGE RD., RIDGEWOOD, NEW JERSEY**, in accordance with specifications and plans as prepared by LAN Associates and dated June 21, 2013.

The bid opening will be held at 11:00 A.M. (prevailing time) on Tuesday, July 23, 2013 in the Conference Room of the Housing Authority of Bergen County, One Bergen County Plaza, Floor 2, Hackensack, New Jersey 07601, at which time they will be opened and publicly read. **LATE BIDS WILL NOT BE ACCEPTED. PHOTOCOPIES OR FACSIMILIES OF THE BID DOCUMENTS WILL NOT BE ACCEPTED IN LIEU OF THE ORIGINALS.**

Bids for the contract must be made on standard forms in the manner designated therein and required by the specifications; must be enclosed in sealed envelopes bearing the name and address of the bidder, and must be delivered to the Purchasing Dept. of the Housing Authority of Bergen County, One Bergen County Plaza, Floor 2, Hackensack, New Jersey 07601 properly marked bearing the name of the project, prior to the 12:00 Noon deadline.

Bid documents, information and other instructions to bidders may be obtained at the Housing Authority's Main Office any business day Monday thru Friday between 9:00 a.m. to 4:30 p.m. A non-refundable cost of Fifty (\$50.00) dollars per bid packet payable in the form of a check or money order **ONLY** to the Housing Authority of Bergen County is required. Cash shall **NOT** be an acceptable form of payment.

The last day for questions regarding this project will be Friday, July 12, 2013 at 10:00 a.m. All requests for clarification are to be submitted in writing **ONLY**, and addressed to the Contracting Officer of the Housing Authority. All responses from the Authority shall be in the form of a written addendum to the bid documents, plans or specifications which shall be advertised in the newspaper. Telephone inquiries will not be responded to.

A certified check or bank draft payable to the Housing Authority of Bergen County or a Bid Bond in the amount of not less than ten (10%) percent of the bid amount not to exceed \$20,000.00, shall be submitted with each bid. Each bid shall be accompanied by a Consent of Surety Guarantee that if a contract is awarded, the bidder shall enter into contract and shall furnish a Performance Bond and a Material and Labor Payment Bond for one hundred percent (100%) of the contract price. A Two (2) Year Maintenance Bond in the amount of Ten (10%) percent of the final contract amount shall be due upon substantial completion of the project.

THE SURETY COMPANY WHERE BONDING IS OBTAINED MUST BE LICENSED IN THE STATE OF NEW JERSEY AND ALSO MUST APPEAR IN THE MOST CURRENT DEPARTMENT OF THE TREASURY'S LISTING OF APPROVED SURETIES (DEPARTMENT CIRCULAR 570).

A Pre-Bid meeting shall take place on Monday, July 8, 2013 at 10:00 A.M. at the site, 7-11 Ridge Rd., Ridgewood, New Jersey. Even though the meeting is not mandatory, prospective bidders are strongly urged to visit the site prior to submitting a bid. Failure to do so will not waive the contractor of their responsibility.

Bidders shall be required to comply with the provisions of the following State Laws and Regulations:

- Section 3 of the Housing and Urban Development Act of 1968, as amended, (12U.S.C. 170u [section 3]) of HUD's regulations 24 CFR part 135
- Local Public Contract Law N.J.S.A. 40A:11-2 et seq. as supplemented and amended.
- Disclosure Notice (P.L. 1977, c33) N.J.S.A. 52:24.1
- P.L. 1975C.127 regarding Affirmative Action
- Executive Order 11246 regarding Equal Employment Opportunity Laws of 1977 regarding disclosure of Partners and Stockholders
- Other applicable State Laws and Regulations

- N.J.S.A. 10:5-31 et seq., and the requirements of Title II of the Americans with Disabilities Act of 1990 (U.S.C. S12101 et seq.)
- Statement of Corporate Ownership as required under N.J.S.A. 52:25-24.2
- New Jersey Business Registration of Public Contractors (BRC) as required under N.J.S.A. 52:32-44
- Public Works Contractor Registration Act (N.J.S.A. 34:11-56.48 et seq.)

All contractors and subcontractors for construction or purchase of material are subject to Section 3 of the Housing Community Development Act of 1968 where to the greatest extent possible, opportunities for training and employment shall be given to lower income residents for the project area, and when possible, contracts shall be awarded to business concerns owned by area residents.

The Authority solicits and encourages Small Minority and Women's Business Enterprises participation.

Please note that the completion of this project is time sensitive and must take place no later than 120 Calendar Days from date of Notice to Proceed, and it is our intent to award and complete the project immediately.

The Housing Authority of Bergen County reserves the right to reject any or all bids, waive any identified informalities or technicalities in the bidding, sever or make awards of all or parts of any bids to one or more responsible bidders if it is in the best interest of the Authority to do so. Without limiting the generality of the foregoing, any bid which is incomplete, obscure, or irregular may be rejected, any bid in which unit prices are omitted, or in which unit/total prices are unbalanced, may be rejected. The Authority also reserves the right to reject the bid of any respondent who has previously failed to perform properly, or to complete on time any contract work of a similar nature or who is not in a position to perform the contract. No bid shall be withdrawn for a period of sixty (60) days subsequent to the bid opening without the consent of the Housing Authority of Bergen County.

The Housing Authority of Bergen County further reserves the right to award each item separately to the lowest responsible bidder meeting specifications or to make an award based on the total bid to the bidder whose total sum is the low bid meeting the specifications, whichever in the awarding authorities' opinion is in the best interest of the Housing Authority of Bergen County. Without limiting the generality of the foregoing, the Authority reserves the right to award a contract based on either option that may be described in the bid proposal or based on any combination thereof.

The Housing Authority of Bergen County reserves the right to award equal or tie bids at their discretion to any one of the bidders. Should the bidder to whom the contract is awarded fail to enter into a contract, the Authority may then at its option, accept the bid of the next lowest responsible bidder.

Notice of contract award will be given to the general public and to unsuccessful respondents within 10 days of the contract award.

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Executive Director
Housing Authority of Bergen County

By: George Stavrou
Purchasing/ Contract Procurement Coordinator