

For Insertion in the Record on Monday, October 27, 2014

REQUEST FOR QUALIFICATIONS

The Housing Authority of Bergen County, in conjunction with the Housing Development Corporation of Bergen County, in accordance with N.J.S.A. 19:44A-20.4 et seq., is seeking written proposals for Qualification Statements through a Fair and Open Process for the following:

**REQUEST FOR QUALIFICATIONS (RFQ) FOR
PROFESSIONAL RISK MANAGEMENT SERVICES
AND INSURANCE BROKER OF RECORD
FOR VARIOUS LOCATIONS OWNED AND/OR MANAGED BY
THE HOUSING AUTHORITY OF BERGEN COUNTY AND THE
HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY**

Proposal forms for Qualification Statements may be obtained in person at the office of the Housing Authority of Bergen County any business day between 9:00 a.m. and 4:30 p.m. at One Bergen County Plaza, Floor 2, Hackensack, New Jersey 07601, or by calling George Stavrou, Purchasing/Contract Procurement Coordinator at (201) 336-7624.

The services to be provided are regarded as professional services. As such, not only price but the professional ability, size of the organization, proximity to the Authority and other similar factors may be utilized in selecting qualified respondents.

The award of this contract shall be done through the Competitive Contracting Process set forth in sections 1 through 5 of P.L. 1999, c.440 (C.40A:11-4.1 et seq.) as applicable.

Last day for request for clarifications or addenda shall be at 10:00 a.m. on Monday, November 10, 2014. All request for clarifications or addenda shall be in writing and shall be address to the Contracting Officer, George Stavrou at: stavrou@habcnj.org.

Proposals for Qualification Statements shall be submitted in a sealed envelope, bearing the name and address of the respondent, marked to indicate the subject of the proposal and addressed to the Housing Authority of Bergen County, One Bergen County Plaza, Floor 2, Hackensack, New Jersey 07601 by 11:00 a.m., on Tuesday, November 25, 2014. Proposals received after the deadline date and time will not be accepted.

The Housing Authority of Bergen County reserves the right to reject any or all proposals for qualification statements, or to waive any informalities contained therein. No proposal shall be withdrawn for a period of one hundred and twenty (120) days subsequent to the proposal due date without the consent of the Housing Authority of Bergen County.

The qualifications submitted shall in no way be considered as sealed bids; each shall be evaluated on its merits. The Authority reserves the right to accept or reject any submissions on the basis of feasibility or suitability to the Authority.

Lynn Bartlett
Executive Director
Housing Authority of Bergen County

by: George Stavrou
Purchasing/ Contract Procurement Coordinator

