



## BERGEN COUNTY HOUSING, HEALTH AND HUMAN SERVICES CENTER

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### Policy on Entering Facility

#### **Purpose:**

Safety is a priority at the Bergen County Housing Health and Human Services Center (BCHHHSC), and the Center Administration will take every reasonable step to aid the safety of everyone entering and working in the facility.

#### **Applicability:**

This policy applies to all persons entering the BCHHHSC identified as non-personnel.

#### **Policy:**

All guests will be subject to security screening before entering the facility. NOTICE: All persons specifically consent to and are subject to bag searches. Any person or property that could affect the safety of occupants/property shall be denied entry.

Please follow all signage and direction from security personnel.

The following items are prohibited:

- Glass, cans and plastic bottles filled with fluid
- Firearms, knives or weapons of any kind
- Alcohol
- Non- prescription Drugs
- Any other items or materials that security/staff determine are unsuitable

#### **Responsibilities:**

The BCHHHSC Administration reserves the right to change or modify these guidelines as they or their representatives deem necessary.