



BERGEN COUNTY HOUSING, HEALTH AND HUMAN SERVICES CENTER

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**Bergen County Police Department
Policy Guidelines for Law Enforcement Intervention at BCHHHC**

Policy 1: 262 Calls and Mental Health Transport

- In the case when an individual is mentally ill and in need of treatment that is non-voluntary, a clinician from the BCHHHC must call 262 and make the request, not an officer of the BCPD. Officers are there to ensure safety and provide escort to the hospital.
- BCHHHC will obtain and complete the form required by the hospital in these cases. The completed form will be given to the BCPD officer that will escort the transport.
- In the case that a clinician at the BCHHHC calls for an ambulance for an individual to be evaluated (medically or psychiatrically), the BCPD officer will not cancel or override that request.

Policy 2 ATRA Evaluation and Disposition

- In the case when an individual is under the influence of drugs and/or alcohol and the clinician/staff on-site has concerns about the individual's ability to remain safely on the property, BCPD will be called to the scene to determine the need for transport to the hospital or removal from the premises.

Policy 3 Medical Emergencies

- In the event that there is a medical emergency at the BCHHHC, and a nurse is on-site, security will defer to the nurse to make the decision about calling for an ambulance unless it is a life threatening event that prohibits this action.

Policy 4 Protocol for Search/Scan Upon Entry

- Chief Higgins has determined that it is necessary for all visitors to the Center to be screened via a wand for the presence of weapons and have their bags checked when they

enter, including those individuals requesting an HIV test and individuals applying for HPRP.

Policy 5 Managing Guests Exiting the Facility While Intoxicated/Under the Influence

- Staff members and security guard should not physically keep a person from leaving the shelter if they are refused for being under the influence (and not in need of an ambulance). Guests should be allowed to leave and BCPD should be notified.

Policy 6 General Duties for Security Officers

- Security officers will not be permitted to open doors in restricted areas for staff.
- Security officers are expected to be actively working in and around the environs of the shelter during their shifts, especially between waking and sleeping hours of the guests.