

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2015-23

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE
PERIOD OF FEBRUARY 19, 2015 THROUGH MARCH 17, 2015.**

WHEREAS, the attached listing of Accounts Payable for the period of February 19, 2015 through March 17, 2015, was reviewed and found acceptable,

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of February 19, 2015 through March 17, 2015 in the amount of Four Hundred Thirty Five Thousand Four Hundred Thirty Two Dollars (\$435,432.08) and Eight Cents.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner Taschler.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson				✓
Steven E. Kopf	✓			
Kay Nest	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

March 26, 2015
DATE



BRUCE E. WALENCZYK, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2015-24

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF FEBRUARY 19, 2015 THROUGH MARCH 17, 2015 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of February 19, 2015 through March 17, 2015 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable,

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of February 19, 2015 through March 17, 2015 in the amount of the amount of Two Hundred Eight Thousand Six Hundred Twenty Dollars (\$208,620.98) and Ninety Eight Cents.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner Taschler.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson				✓
Steven E. Kopf	✓			
Kay Nest	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

March 26, 2015
DATE


BRUCE E. WALENCZYK, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2015-25

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING AN AGREEMENT FOR LEGAL SERVICES WITH BRESLIN & BRESLIN, P.A., 41 MAIN STREET, HACKENSACK, NEW JERSEY, FOR THE PERIOD BEGINNING APRIL 1, 2015 AND ENDING MARCH 31, 2016.

WHEREAS, legal services are required by the Housing Authority of Bergen County in connection with the management of its existing projects and developments; and

WHEREAS, on February 10, 2015, the Contracting Officer accepted requests for proposals for legal services; and

WHEREAS, four proposals were submitted and carefully evaluated by the Evaluation Committee utilizing the points system, and the Committee determined that the proposal submitted by Breslin & Breslin P.A. is the most advantageous and in the best interest of the Housing Authority of Bergen County; and

WHEREAS, the Contracting Officer confirms that the Housing Authority has had a favorable experience with this firm for many years and they are qualified and possess the experience to satisfactorily complete the referenced services; and

WHEREAS, the Contracting Officer confirms that sufficient funds are available to compensate the firm, for the entire scope of work, as confirmed by the attached certification of funds; and

WHEREAS, based on the attached results, the Contracting Officer recommends that the Board of Commissioners approve a resolution awarding the contract to Breslin & Breslin, P.A. for the sum of Fifty Nine Thousand Two Hundred Twenty Dollars (\$59,220.00), to be billed monthly in the equal amount of Four Thousand Nine Hundred Thirty Five Dollars (\$4,935.00). Additional services mutually agreed upon shall be billed at the rate of One Hundred Sixty-Five Dollars (165.00) per hour for the period beginning April 1, 2015, and ending March 31, 2016; and

WHEREAS, this contract is awarded pursuant to a fair and open procurement process; and

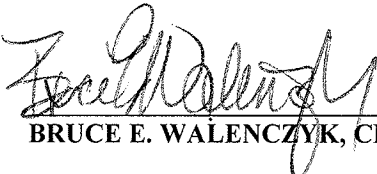
NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize an agreement for Legal Services with Breslin & Breslin, P.A., for the aforementioned sum for the period beginning April 1, 2015 and ending March 31, 2016.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner Taschler.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson				✓
Steven E. Kopf	✓			
Kay Nest	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

March 26, 2015
DATE


BRUCE E. WALENCZYK, CHAIRMAN

LYNN BARTLETT
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2015-26

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH ARCARI & IOVINO ARCHITECTS PC, ONE KATHERINE STREET, LITTLE FERRY, NEW JERSEY 07643 FOR PROFESSIONAL A/E SERVICES FOR BRICK REPOINTING AT BOILING SPRINGS GARDENS, 147 HACKENSACK STREET, EAST RUTHERFORD, NJ 07073.

WHEREAS, The Contracting Officer of the Authority identified a need for procuring Professional A/E Services for water infiltration and brick repointing at Boiling Springs Gardens a building owned and managed by the Authority; and

WHEREAS, a request for proposal was forwarded to Arcari & Iovino Architects PC on March 6, 2015, whose firm was previously prequalified by the Authority and who is qualified to perform this type of service; and

WHEREAS, on March 6, 2015 Arcari & Iovino Architects PC submitted a proposal for the above mentioned services as follows:

Investigation	\$3,500.00
Bidding Documents	\$5,000.00
Bidding	\$1,500.00
<u>Installation and Project Closeout</u>	<u>\$6,800.00</u>
 Total	 \$16,800.00

WHEREAS, the proposal was reviewed and evaluated by the Contracting Officer and found to be responsive and meets all of the requirements of the RFP specifications, complies with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.S.A. 17:27 et seq., and is the most advantageous to the Authority; and

WHEREAS, the Contracting Officer confirms that the Authority has had a continued favorable working relationship with this firm and they are qualified and possess the experience to satisfactorily complete this project; and

WHEREAS, it is recommended that a Contract be awarded to Arcari & Iovino Architects PC; and

WHEREAS, it is further recommended that the Contract with Arcari & Iovino Architects PC shall be for a period until completion of the project and whose total cost shall be \$16,800.00; and

WHEREAS, the Finance Manager has certified that sufficient funds are available in the budget to cover these services which shall be paid from the capital fund and CDBG grant at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5. Amounts in excess of \$16,800.00 will require adoption of Board Resolution authorizing the expenditure of additional funds as a Change Order; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of Bergen County, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with Arcari & Iovino Architects PC, for the provision of Professional A/E services for the Water Infiltration and Brick Repointing at Boiling Springs Gardens at the aforementioned amount.

BE IT FURHTER RESOLVED, that: (1) the Housing Authority of Bergen County shall require that the recommended firm comply with all terms required by the solicitation; (2) the contract is subject to approval by the Authority's funding source before a Contract shall

exist; (3) the Contract shall not exist until signed by the Board of Commissioners, or its designee; and (4) if the Authority and the proposer have not mutually agreed on the terms of the Contract within Twenty One (21) days of being notified of the Contract award, and the firm is not able or fails to enter into a Contract, then this Resolution with regard to the respective bidder shall be void, and after adopting a new Resolution, the Board of Commissioners or its designee, shall award a Contract to another firm who is prequalified and experienced in completing similar services.

Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner Taschler.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson				✓
Steven E. Kopf	✓			
Kay Nest	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

March 26, 2015
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
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RESOLUTION 2015-27

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING A CONTRACT TO RETAIN JOSEPH WENZEL, ESQ., 1000 CLIFTON AVENUE, CLIFTON, AS SPECIAL COUNSEL IN REGARDS TO EMPLOYMENT AND LABOR MATTERS.

WHEREAS, the Executive Director has requested authority to consult with labor counsel with respect to some potential personnel matters; and

WHEREAS, on March 17, 2015, the Contracting Office obtained price quotes from two qualified attorneys to provide special counsel services in connection with employment and labor matters; and

WHEREAS, Joseph Wenzel, Esq. has submitted the most advantageous quote to provide consultation with employment and labor matters at a non-profit organization reduced hourly rate of \$125/hour; and

WHEREAS, it is in the best interest of the Housing Authority of Bergen County to retain Joseph Wenzel, Esq. to provide necessary assistance with any employment and labor matters for a sum not to exceed the threshold of Seventeen Thousand Five Hundred Dollars (17,500.00); and

WHEREAS, the Contracting Officer confirms that sufficient funds are available to compensate the contractor for the entire scope of the work; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve a contract to retain Joseph Wenzel, Esq. as special counsel in regards to employment and labor matters.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner Taschler.

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson				✓
Steven E. Kopf	✓			
Kay Nest	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

March 26, 2015
DATE



BRUCE E. WALENCZYK, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2015-28

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE LATE FILING OF THE BUDGET FOR THE FISCAL YEAR BEGINNING APRIL 1, 2015 AND ENDING MARCH 31, 2016.

WHEREAS, the Housing Authority of Bergen County is required to submit the approved Budget sixty (60) days prior to the start of the fiscal year to the State of New Jersey; and

WHEREAS, the Budget preparation was delayed pending County approval of the Bergen County Housing, Health, and Human Services Center portion of our overall budget, as required; and

WHEREAS, the estimates of expenses have been determined; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve the late filing of the budget for the fiscal year beginning April 1, 2015 and ending March 31, 2016.

Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner Taschler.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson				✓
Steven E. Kopf	✓			
Kay Nest	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

March 26, 2015
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY