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INVITATION TO BID

The Housing Authority of Bergen County will be receiving sealed bids for: **DISASTER PLANNING SERVICES** for BUILDINGS OWNED AND/OR MANAGED BY THE HOUSING AUTHORITY OF BERGEN COUNTY, in accordance with specifications HABC 2016-07-01 dated July, 2016. Bid documents may be obtained at no cost at the Housing Authority's Main Office any business day between 9:00 A.M. and 4:30 P.M. at no cost, or via FedEx at the cost to the recipient. The recipient must send an email request to dorian@habcnj.org including their address and FedEx account number.

The bid opening will be held at 11:00 a.m. on Wednesday, July 13, 2016 at the Housing Authority of Bergen County, One Bergen County Plaza, Floor 2, Hackensack, New Jersey, 07601, at which time they will be opened and publicly read. LATE BIDS WILL NOT BE ACCEPTED. PHOTOCOPIES, FACSIMILIES OR EMAILS OF THE BID DOCUMENTS WILL NOT BE ACCEPTED IN LIEU OF THE ORIGINALS. The last day for questions regarding this project will be seven (7) days prior to the acceptance of bids. All questions and requests for clarification are to be submitted in writing only the Purchasing Assistant of the Housing Authority of Bergen County via email to dorian@habcnj.org or fax to (201) 336-7625. All responses from the Authority shall be in the form of a written addendum to the bid documents, plans or specifications. Telephone inquiries will not be responded to.

Bids shall be submitted on standard original forms, in the manner designated therein and required by the specifications; must be enclosed in a sealed envelope bearing the name and address of the bidder and must be delivered to the Purchasing Dept. of the Housing Authority.

Bidders shall comply with the requirements of N.J.S.A 10:5-31 and N.J.A.C. 17-27 et. seq.

Prospective bidders are urged to visit the sites prior to submitting a bid. Failure to do so will not waive the contractor of their responsibility.

The Housing Authority of Bergen County reserves the right to reject any or all bids, waive any informalities in the bidding, sever or make awards of all or parts of any bids to one or more bidders. No bid shall be withdrawn for a period of sixty (60) days subsequent to the bid opening without the consent of the Housing Authority of Bergen County.

Lynn Bartlett
Executive Director
Housing Authority of Bergen County.

by: Drew Dorian
Purchasing Assistant