

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2016-37

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE
PERIOD OF MAY 18, 2016 THROUGH JUNE 14, 2016.**

WHEREAS, the attached listing of Accounts Payable for the period of May 18, 2016 through June 14, 2016, was reviewed and found acceptable.

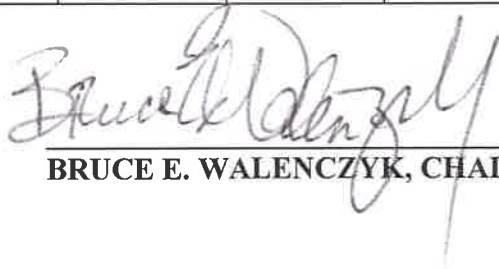
NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of May 18, 2016 through June 14, 2016 in the amount of Four Hundred Forty One Thousand Four Hundred Ninety Six Dollars (\$441,496.20) and Twenty Cents.

Resolution adopted as read on motion by Commissioner DiPisa
seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

June 23, 2016
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2016-38

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF MAY 18, 2016 THROUGH JUNE 14, 2016 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of May 18, 2016 through June 14, 2016 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

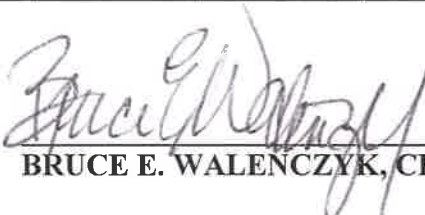
NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of May 18, 2016 through June 14, 2016 in the amount of the amount of One Hundred Sixty Two Thousand Five Hundred Thirty One Dollars (\$162,531.16) and Sixty Six Cents.

Resolution adopted as read on motion by Commissioner DiPisa
seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

June 23, 2016
DATE



BRUCE E. WALENCZYK, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2016-39

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXTEND A CONTRACT WITH NORMANN STAFFING SERVICES, 676 WINTERS AVENUE, PARAMUS, NEW JERSEY, FOR TEMPORARY STAFFING SERVICES .

WHEREAS, the HABC identified a need for Temporary Staffing Services for the Authority; and

WHEREAS, Solicitation No. HABC 2016-04-01 dated April, 2016 was drawn up according to established procedures, and was properly advertised in The Record newspaper on May 27, 2016 and on the Authority's website; and

WHEREAS, a request for a sealed bid was distributed to those who responded to the invitation through the publication; and

WHEREAS, two (2) firms responded to the solicitation by submitting a sealed bid on June 8, 2016 as follows:

Normann Staffing Services (lowest responsible bidder)

Uniforce Staffing Solutions (unresponsive) and;

WHEREAS, the sealed bid was reviewed and evaluated by the Evaluation Committee who has identified Normann Staffing Services as the lowest responsible bidder whose bid meets all of the requirements of the bid specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and is the most advantageous to the Authority; and

WHEREAS, the Purchasing Assistant confirms that the Authority has had a continued favorable working relationship with the contractor and they are qualified and possess the experience to satisfactorily complete these services; and

WHEREAS, it is recommended that a Contract be awarded to Normann Staffing Services; and

WHEREAS, it is further recommended that the Contract with Normann Staffing Services shall be for a period of two (2) years for services required on an as needed basis beginning July 1, 2016 and terminating June 30, 2018. The hourly rates for each classification are enumerated in the attached spreadsheet; and

WHEREAS, the Finance Manager has certified that sufficient funds are available in the budget to cover these services on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under *N.J.A.C. 5:30-5 (b)-2*; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the bid has been made, due to funding or other reasons; and

WHEREAS, the hourly rates for the various items of work shall not be adjusted due to the deflection of any work or due to the variations of any quantity for the various items scheduled in the bid.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a two (2) year contract with Normann Staffing Services for the provision of Temporary Staffing Services on an as needed basis, at the aforementioned amounts.

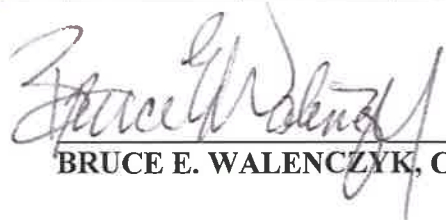
BE IT FURTHER RESOLVED, that: (1) the Housing Authority of Bergen County shall require that the recommended contractor comply with all terms required by the solicitation; (2) the contract is subject to approval by the Authority's funding source before the Contract shall exist; (3) the Contract shall not exist until signed by the Board of Commissioners, or its designee; and (4) if the Authority and the bidder have not mutually agreed on the terms of the Contract within twenty one (21) days of being notified of the Contract award, and the contractor is not able or fails to enter into a Contract, then this Resolution with regard to the respective bidder shall be void, and after adopting a new Resolution, the Board of Commissioners or its designee, shall re-bid the services seeking greater competition.

Resolution adopted as read on motion by Commissioner DiPisa,
seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

June 23, 2016
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2016-40

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH ACI ELECTRICAL CONTRACTOR, INC FOR INSTALLATION OF SMOKE & CARBON MONOXIDE ALARMS AT VARIOUS LOCATIONS.

WHEREAS, the Purchasing Assistant of the Authority identified a need to procure services for multi-station apartment smoke & carbon Monoxide alarms at various sites; and

WHEREAS, plans and specifications and prepared by LAN Associates, and Solicitation dated April 8, 2016 was drawn up according to established procedures, and was properly advertised in The Record newspaper on May 30, 2015 and on the Authority's website; and

WHEREAS, a request for sealed bids was distributed to those who responded to the invitation through the publication; and

WHEREAS, Six (6) Firms responded to the solicitation by submitting a sealed bid on June 15, 2016 as follows:

ACI Electrical Contractor Inc. (lowest responsible bidder)

Vanore Electric Inc. (responsible)

Multi-Phase Electrical Services Inc. (responsible)

CV Electrical Contractors Inc. (responsible)

Premier Security & Electronics, Inc. (responsible)

Raymond Electrical Contractor, Inc. (withdrew bid)

WHEREAS, the sealed bids were reviewed and evaluated by the Purchasing Assistant who had initially identified Raymond Electrical Contractor, Inc. as the lowest responsible and responsive bidder whose bid meets all of the requirements of the bid specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and is the most advantageous to the Authority; and

WHEREAS, LAN Associates expressed concern regarding the contractor's low cost submittal and contacted Raymond Electrical Contractor, Inc. to verify whether or not the contractor would be able to complete the full scope of work within the contract term and at the prices submitted within their bid; and

WHEREAS, Raymond Electrical Contractor, Inc. admitted to making a mistake and misunderstanding the specifications and provided the Authority with a letter requesting their bid be withdrawn; and

WHEREAS, both the Authority and LAN Associates concurred the bidder made a mistake and therefore should be allowed to withdraw their bid; and

WHEREAS, LAN Associates recommended the Authority award the contract to the next lowest responsive and responsible bidder, ACI Electrical Contractor, Inc., as allowed under N.J.S.A. 40A:11-23.3; and

WHEREAS, favorable references were obtained by the consultant on this contractor and based on the consultant's recommendation, the Purchasing Assistant confirms that this contractor is qualified and possesses the experience to satisfactorily complete this project; and

WHEREAS, it is recommended that a Contract be awarded to ACI Electrical Contractor, Inc.; and

WHEREAS, it is further recommended that the Contract with ACI Electrical Contractor, Inc. shall be for a period not to exceed ninety (90) calendar days from the Notice to Proceed in total

lump sum amount of \$249,300.00 with a unit price of \$95.00 to install 120VAC Smoke Alarm/Carbon Monoxide Alarm & Strobe Light Combo; and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess of \$249,300.00 with a unit price of \$95.00 to install 120VAC Smoke Alarm/Carbon Monoxide Alarm & Strobe Light Combo will require the contractor to submit a change order proposal and adoption of Board Resolution authorizing the expenditure of additional funds; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the bid has been made, due to funding or other reasons; and

WHEREAS, the prices bid for the various items of work shall not be adjusted due to the deflection of any work or due to the variations of any quantity for the various items scheduled in the bid; and

WHEREAS, as allowed under N.J.S.A. 59.4-1 et seq. neither the Housing Authority of Bergen County nor any of its officers, directors, employees or other agents shall be liable for any injury caused by the specifications plans or design of referenced services (if any), either in its original construction or any improvement thereto, where such specifications plans or design have specifically been approved in advance of the construction by the Board of Commissioners of the Housing Authority of Bergen County or any of its officers, directors, employees or other agents exercising discretionary authority to give such approval or where such specifications plans or design are prepared in conformity with standards previously so approved.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County a Contract with ACI Electrical Contractor, Inc. for the provision of multi-station apartment smoke & carbon monoxide alarms at various sites at the aforementioned amounts.

BE IT FURTHER RESOLVED, that: (1) the Housing Authority of Bergen County shall require that the recommended contractor comply with all terms required by the solicitation; (2) the contract is subject to approval by the Authority's funding source before a Contract shall exist; (3) the Contract shall not exist until signed by the Board of Commissioners, or its designee; and (4) if the Authority and the bidder have not mutually agreed on the terms of the Contract within Twenty One (21) days of being notified of the Contract award, and the contractor is not able or fails to enter into a Contract, then this Resolution with regard to the respective bidder shall be void, and after adopting a new Resolution, the Board of Commissioners or its designee, shall award a Contract to the next lowest responsible bidder.

Resolution adopted as read on motion by Commissioner D. Pisa, seconded by Commissioner English Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

June 23, 2016
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2016-41

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING ADDING NORTHVALE SENIOR RESIDENCE TO THE CONTRACT WITH BETTER IMAGE LANDSCAPES, INC. FOR GROUNDS MAINTENANCE AND LANDSCAPING AT VARIOUS LOCATIONS FOR THE 2015 & 2016 SEASON.

WHEREAS, on November 20, 2014 the Board of Commissioners of the Housing Authority of Bergen County adopted Resolution No. 2014-83 by which they approved a Contract with Better Image Landscapes, Inc., for the provision of grounds maintenance & landscaping services at various locations for the 2015-2016 season; and

WHEREAS, Solicitation No. HABC 2014-09-01 dated September 2014 allowed for adding new locations to the existing contract; and

WHEREAS, the Purchasing Assistant of the Authority identified a need for Grounds Maintenance & Landscaping Services at Northvale Senior Residence; and

WHEREAS, The Authority requested a proposal for the Grounds Maintenance & Landscaping Services at Northvale Senior Residence; and

WHEREAS, Better Image Landscapes submitted a monthly cost of Two Hundred and Twenty Five Dollars (\$225.00) and Zero Cents for the Grounds Maintenance & Landscaping Services at NorthVale Senior Residence for a total cost of One Thousand Three Hundred Fifty Dollars (\$1,350.00) and a Cost to Cut Lawn of Thirty Five Dollars (\$35.00) and Zero Cents.

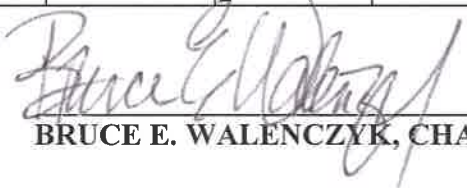
NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with Better Image Landscapes for the provision of Grounds Maintenance & Landscaping Services at Northvale Senior Residence at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner DiPisa, seconded by Commissioner English Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

June 23, 2016
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2016-42

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTION OF A LEASE TERMINATION AGREEMENT WITH THE MARTIN LUTHER KING, JR. SENIOR CENTER INC.

WHEREAS, the Housing Authority of Bergen County ("HABC") previously leased property located at 375 First Street, Hackensack, New Jersey (the "Property") to the Martin Luther King, Jr. Senior Center, Inc. ("MLKINC") for use as a Community Center for Senior Citizens for which it received funding through an Area Plan Contract ("APC") from the Bergen County Division of Senior Services (the "BCDSS"); and

WHEREAS, the MLKINC has ceased operating the aforesaid Community Center, closed the facility and desires to surrender possession of the Property to the HABC; and

WHEREAS, the Housing Authority of Bergen County wishes to administer and continue operations of the Community Center programs at the Martin Luther King Jr. Senior Center (MLK); and

WHEREAS, the BCDSS has been authorized by Bergen County Board of Freeholders Resolution #627-16 dated June 15, 2016 to contract with the HABC and transfer the remaining APC funding in sum of \$41,437.00 (which was previously allocated to the MLKINC) to the HABC to continue to operate the Community Center programs; and

WHEREAS, HABC and MLKINC desire to enter into a Lease Termination Agreement setting forth the respective rights and obligations of the parties.

NOW, THEREFORE, BE IT RESOLVED that the HABC is authorized to enter into the Lease Termination Agreement with MLKINC in the form attached hereto; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes the Executive Director or the Chairman of the Board of Commissioners to execute the Lease Termination Agreement.

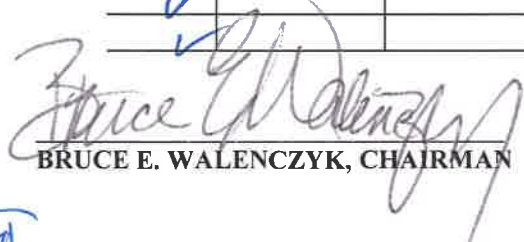
This resolution was adopted by the Board of Commissioners of the Housing Authority of Bergen County (HABC) at a meeting on June 23, 2016.

Resolution adopted as read on motion by Commissioner DiPisa, seconded by Commissioner English Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

June 23, 2016
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2016-43

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING AN AGREEMENT WITH THE BERGEN COUNTY DIVISION OF SENIOR SERVICES FOR THE ADMINISTRATION AND OPERATION OF PROGRAMS AT THE MARTIN LUTHER KING, JR. SENIOR CENTER EFFECTIVE JUNE 1, 2016 THROUGH DECEMBER 31, 2016 AND TO ACCEPT THE BALANCE OF \$41,437.00 IN AREA PLAN CONTRACT FUNDING AND TO EXECUTE AGREEMENTS WITH RESPECT THERETO.

WHEREAS, the Housing Authority of Bergen County ("HABC") previously leased property located at 375 First Street, Hackensack, New Jersey (the "Property") to the Martin Luther King, Jr. Senior Center, Inc. ("MLKINC) for use as a Community Center for Senior Citizens for which it received funding through an Area Plan Contract ("APC") from the Bergen County Division of Senior Services (the "BCDSS"); and

WHEREAS, the Martin Luther King, Jr. Senior Center, Inc. has ceased operating the aforesaid Community Center, closed the facility and surrendered possession of the Property to the HABC; and

WHEREAS, BCDSS has terminated the Area Plan Contract (APC) grant with MLKINC effective May 31, 2016 due to facility closure; and

WHEREAS, the Housing Authority of Bergen County wishes to administer and continue operations of the Community Center programs at the Martin Luther King Jr. Senior Center (MLK); and

WHEREAS, the BCDSS has been authorized by Bergen County Board of Freeholders Resolution #627-16 dated June 15, 2016 to contract with the HABC and transfer the remaining APC funding in sum of \$41,437.00 (which was previously allocated to the MLKINC) to the HABC to continue to provide community based programs to minority, low income older adults to help them remain healthy and engaged, thus enabling them to age in place for as long as possible.

NOW, THEREFORE, BE IT RESOLVED that the HABC is authorized to enter into an agreement with the BCBSS to provide community based programs to minority, low income older adults at the Property; and

BE IT FURHTER RESOLVED that the HABC is authorized to enter a grant agreement with the County of Bergen, Department of Human Services, Division of Senior Services or its designee for the purpose of using \$41,437.00 in Area Plan Contract program funds for the administration and operation said programs; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes the Executive Director or the Chairman of the Board of Commissioners to execute any and all documents necessary for the aforesaid activities; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes the Executive Director, Director of Finance or Chairman of the Board of Commissioners to sign all County vouchers submitted in connection with the aforesaid project.

This resolution was adopted by the Board of Commissioners of the Housing Authority of Bergen County (HABC) at a meeting on June 23, 2016

Resolution adopted as read on motion by Commissioner DiPisa,
seconded by Commissioner English Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

June 23, 2016
DATE

Bruce E. Walenczyk
BRUCE WALENCZYK, CHAIRPERSON

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY