

To be Inserted in The Record on Wednesday, August 31, 2016

INVITATION TO BID

The Housing Authority of Bergen County will be receiving sealed bids for the following: **EMERGENCY GENERATOR REPLACEMENT AT DAVID F. ROCHE APARTMENTS**, in accordance with specifications, plans and designs dated August 22, 2016 and prepared by LAN ASSOCIATES.

The Bid Opening will be held at 11:00 a.m. (prevailing time) on Thursday, September 29, 2016 in the Conference Room of the Housing Authority of Bergen County's main office, One Bergen County Plaza, Floor 2, Hackensack, New Jersey 07601, at which time they will be opened and publicly read. LATE BIDS WILL NOT BE ACCEPTED. PHOTOCOPIES OR FACSIMILIES OF THE BID DOCUMENTS WILL NOT BE ACCEPTED IN LIEU OF THE ORIGINALS.

Bids for the contract must be made on standard forms in the manner designated therein and required by the specifications, must be enclosed in sealed envelopes bearing the name and address of the bidder, and must be delivered to the Purchasing Dept. of the Housing Authority of Bergen County, One Bergen County Plaza, Floor 2, Hackensack, New Jersey 07601 properly marked bearing the name of the project, prior to the 11:00 a.m. deadline.

It is the bidder's responsibility to see that bids are presented to the Purchasing Department of the Housing Authority of Bergen County on the hour and at the place designated. Bids may be hand delivered or mailed; however, the Authority disclaims any responsibility for bids forwarded by regular or express mail or common carrier.

Bid documents may be obtained at the Housing Authority's Main Office any business day between 8:00 A.M. and 4:30 P.M.. A non-refundable cost of Fifty Dollars (\$50.00) per packet in the form of a check or money order only payable to the Housing Authority of Bergen County is required. Documents may also be obtained via FedEx at the cost to the recipient. The recipient must send their contact information to George Stavrou, Purchasing/ Contract Procurement Coordinator at the Authority's address, including address, phone, fax & email, a check for the cost of the documents and FedEx account number.

A certified check or bank draft payable to the Housing Authority of Bergen County or a Bid Bond in the amount of not less than ten (10%) percent of the bid amount not to exceed \$20,000.00, shall be submitted with each bid. Each bid shall also be accompanied by a Consent of Surety Guarantee that if a contract is awarded, the bidder shall enter into contract and shall furnish a Performance Bond and a Material and Labor Payment Bond for one hundred percent (100%) of the contract price.

A walk-thru/ Pre-Bid meeting is scheduled on Friday, September 16, 2016 at 10:00 a.m. at David F. Roche Apts., 2 Aladdin Ave., Dumont NJ 07628. Even though not mandatory, all prospective bidders are strongly urged to attend the walk-thru meeting. Prospective bidders are strongly urged to visit the site prior to submitting a bid. Failure to do so will not waive the contractor of their responsibility.

Bidders shall be required to comply with the provisions of the following State Laws and Regulations:

- Bidders shall be required to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17-27 et seq.
- Bidders shall comply with N.J.S.A. 34:11-56.37 and 34:11-56.38 of the Prevailing Wage Act.

This project is being funded with CDBG funds as well as other local funding sources.

All labor costs and wages to be paid to employees MUST be Prevailing Wage Rates. Please note that prevailing wage laws apply to all trades and job classifications in this bid request and all resulting work.

All contractors and subcontractors for construction or purchase of material are subject to Section 3 of the Housing Community Development Act of 1968 where to the greatest extent possible, opportunities for training and employment shall be given to lower income residents for the project area, and when possible, contracts shall be awarded to business concerns owned by area residents.

The Authority solicits and encourages Small Minority and Women's Enterprises participation.

The Housing Authority of Bergen County reserves the right to reject any or all bids, waive any identified informalities or technicalities in the bidding, sever or make awards of all or parts of any bids to one or more responsible bidders if it is in the best interest of the Authority to do so. The Authority also reserves the right to reject the bid of any respondent who has previously failed to perform properly, or to complete on time any contract work of a similar nature or who is not in a position to perform the contract. No bid shall be withdrawn for a period of sixty (60) days subsequent to the bid opening without the consent of the Housing Authority of Bergen County.

Lynn Bartlett
Executive Director
Housing Authority of Bergen County

By: George Stavrou
Purchasing/ Contract Procurement Coordinator