

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2016-80**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE  
PERIOD OF OCTOBER 14, 2016 THROUGH NOVEMBER 10, 2016.**

WHEREAS, the attached listing of Accounts Payable for the period of October 14, 2016 through November 10, 2016, was reviewed and found acceptable.

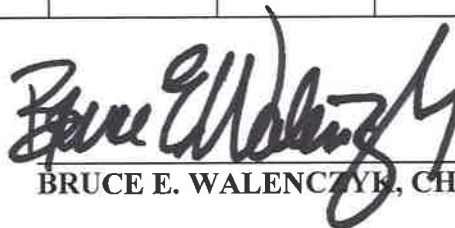
NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of October 14, 2016 through November 10, 2016 in the amount of Five Hundred Five Thousand Two Hundred Eight Dollars (\$505,208.49) and Forty Nine Cents.

Resolution adopted as read on motion by Commissioner DiPisa  
seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler				✓
Steven Weinstein	✓			
Bruce E. Walenczyk	✓			

November 22, 2016  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2016-81**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF OCTOBER 14, 2016 THROUGH NOVEMBER 10, 2016 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.**

WHEREAS, the attached listing of Accounts Payable for the period of 14, 2016 through November 10, 2016 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

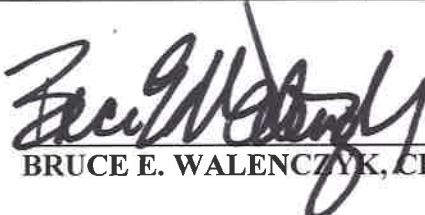
NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of 14, 2016 through November 10, 2016 in the amount of One Hundred Thirty One Thousand Six Hundred Eighty Four Dollars (\$131,684.22) and Twenty Two Cents.

Resolution adopted as read on motion by Commissioner D. Pisa  
seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler				✓
Steven Weinstein	✓			
Bruce E. Walenczyk	✓			

November 22, 2016  
DATE

  
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LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
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HACKENSACK, NEW JERSEY**

**RESOLUTION 2016-82**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING THE HOLIDAY SCHEDULE FOR THE YEAR 2017.**

**WHEREAS**, the schedule of holidays for the year 2017 for the Housing Authority of Bergen County is as follows:

January	2 <sup>nd</sup>	Monday	New Year's Day (Observed)
January	16 <sup>th</sup>	Monday	Martin Luther King's Birthday
February	13 <sup>th</sup>	Monday	Lincoln's Birthday (Observed)
February	20 <sup>th</sup>	Monday	President's Day
April	14 <sup>th</sup>	Friday	Good Friday
May	29 <sup>th</sup>	Monday	Memorial Day
July	4 <sup>th</sup>	Tuesday	Independence Day
September	4 <sup>th</sup>	Monday	Labor Day
October	9 <sup>th</sup>	Monday	Columbus Day
November	7 <sup>th</sup>	Tuesday	Election Day
November	10 <sup>th</sup>	Friday	Veteran's Day (Observed)
November	23 <sup>rd</sup>	Thursday	Thanksgiving Day
November	24 <sup>th</sup>	Friday	Day after Thanksgiving Day
December	25 <sup>th</sup>	Monday	Christmas Day

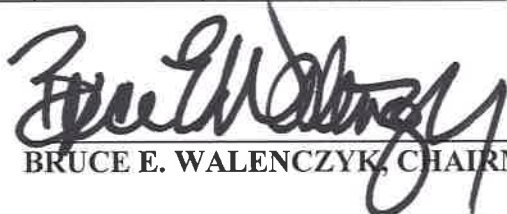
**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the aforementioned schedule of holidays for the year 2017 for the Housing Authority of Bergen County.

Resolution adopted as read on motion by Commissioner DiPisa,  
seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler				✓
Steven Weinstein	✓			
Bruce E. Walenczyk	✓			

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**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2016-83**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING A SCHEDULE OF THE BOARD OF COMMISSIONER MEETINGS FOR THE YEAR 2017.**

**WHEREAS**, the 2017 schedule of the regular meetings of the Board of Commissioners of the Housing Authority of Bergen County are scheduled for the fourth Thursday of each month, except August, November and December, is as follows:

- Thursday, January 26<sup>th</sup>
- Thursday, February 23<sup>rd</sup>
- Thursday, March 23<sup>rd</sup>
- Thursday, April 27<sup>th</sup>
- Thursday, May 25<sup>th</sup>
- Thursday, June 22<sup>nd</sup>
- Thursday, July 27<sup>th</sup>
- August – No Meeting
- Thursday, September 28<sup>th</sup>
- Thursday, October 26<sup>th</sup>
- Tuesday, November 21<sup>st</sup>
- Thursday, December 21<sup>st</sup>

**WHEREAS**, all meetings will be held at the County Administration Building, One Bergen County Plaza, 4<sup>th</sup> Floor, Room 460, The Learning Center Room, Hackensack, New Jersey, at 5:00 P.M.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the aforementioned meeting schedule for the year 2017.

**BE IT FURTHER RESOLVED**, that the Commissioners of the Housing Authority of Bergen County shall receive advance notice of any cancellation of meetings by email, telephone or mail.

Resolution adopted as read on motion by Commissioner DiPisa, seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler				✓
Steven Weinstein	✓			
Bruce E. Walenczyk	✓			

November 22, 2016  
DATE

  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2016-84**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY REVISING RESOLUTION 2016-63 APPROVING CHANGE ORDER #1 TO ADD RAMSEY PUBLIC HOUSING TO THE SNOW PLOWING CONTRACT WITH BETTER IMAGES LANDSCAPES FOR THE 2016-2017 SEASON.**

**WHEREAS**, on September 22, 2016, the Board of Commissioners adopted Resolution No. 2016-63 awarding a contract to Better Images Landscapes for snow plowing and removal services at Fairview Gardens, Mahwah Public Housing, Martin Luther King Jr. Senior Center, Vincent Place (Teterboro), Old Tappan Commons and Emerson Veterans Supportive Housing; and

**WHEREAS**, the Purchasing Assistant of the Authority identified a need to add Ramsey Public Housing to the Snow Plowing & Removal Services Contract; and

**WHEREAS**, a price proposal was secured on November 3, 2016 according to established procedures; and

**WHEREAS**, the prices received from Better Image Landscapes was deemed reasonable and acceptable to the Authority; and

**WHEREAS**, the Purchasing Assistant confirms that the Authority has had a continued favorable working relationship with this contractor and he is qualified and possesses the experience to satisfactorily complete this project, and

**WHEREAS**, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. The Purchasing Assistant shall seek approval from the Board of Commissioners for amounts that exceed stated limits; and will require adoption of Board Resolution authorizing the expenditure of additional funds; and

**WHEREAS**, the Authority reserves the right to add or delete sections of the work from the contract after the award of the bid has been made, due to funding or other reasons.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #1 to add Ramsey Public Housing to the Snow Plowing & Removal Services Contract with Better Image Landscapes for the 2016-2017 Season.

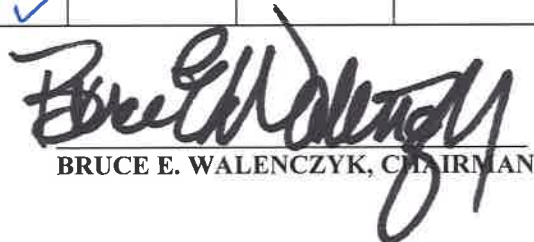
**BE IT FURTHER RESOLVED** that the records of the Housing Authority of Bergen County be revised to reflect this amendment immediately.

Resolution adopted as read on motion by Commissioner DiPisa seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler				✓
Steven Weinstein	✓			
Bruce E. Walenczyk	✓			

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**RESOLUTION 2016-85**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY REVISING RESOLUTION 2016-48 APPROVING CHANGE ORDER #1 TO ADD FRANKLIN STREET VILLA TO THE CONTRACT FOR ASPHALT & CRACK REPAIRS, MILLING, RESEALING, LINE & MARKINGS RESTRIPING AND CONCRETE SIDEWALK REPAIRS AT VARIOUS HABC SITES.**

**WHEREAS**, on July 28, 2016, the Board of Commissioners adopted Resolution No. 2016-48 awarding a contract to D&L Paving Contractors, Inc. for the provision of Asphalt & Crack Repairs, Milling, Resealing, Line & Markings Restriping and Concrete Sidewalk Repairs at Various Sites; and

**WHEREAS**, the Purchasing Assistant of the Authority identified a need to add Franklin Street Villa to the Asphalt & Crack Repairs, Milling, Resealing, Line & Markings Restriping and Concrete Sidewalk Repairs Contract; and

**WHEREAS**, a price proposal was secured on November 14, 2016 according to established procedures; and

**WHEREAS**, the prices received from D&L Paving Contractors, Inc. were deemed reasonable and acceptable to the Authority; and

**WHEREAS**, the Purchasing Assistant confirms that the Authority has had a continued favorable working relationship with this contractor and he is qualified and possesses the experience to satisfactorily complete this project, and

**WHEREAS**, the Purchasing Assistant recommends that the Board of Commissioners approve a resolution approving Change Order #1 to add Franklin Street Villa to the Asphalt & Crack Repairs, Milling, Resealing, Line & Markings Restriping and Concrete Sidewalk Repairs Contract; and

**WHEREAS**, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess of \$292,005.00 will require adoption of Board Resolution authorizing the expenditure of additional funds, and

**WHEREAS**, the Authority reserves the right to add or delete sections of the work from the contract after the award of the bid has been made, due to funding or other reasons.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #1 to add Franklin Street Villa to the Asphalt & Crack Repairs, Milling, Resealing, Line & Markings Restriping and Concrete Sidewalk Repairs Contract.

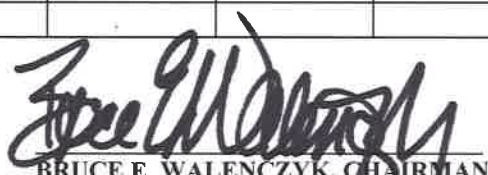
**BE IT FURTHER RESOLVED** that the records of the Housing Authority of Bergen County be revised to reflect this amendment immediately.

Resolution adopted as read on motion by Commissioner DiPisa seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				
Joanne English Rollieson				
Steven E. Kopf				
Danielle Peterson				
Bob Taschler				
Steven Weinstein				
Bruce E. Walenczyk				

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**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2016-86**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING AN AMENDMENT TO THE PERSONNEL POLICY MANUAL FOR EMPLOYEES OF THE HOUSING AUTHORITY OF BERGEN COUNTY.**

**WHEREAS**, the Housing Authority of Bergen County (the "Authority"), a public housing agency as defined in the United States Housing Act of 1937 (the "1937 Act"), undertook and completed an agency wide Salary Analysis and Compensation study; and

**WHEREAS**, the results and findings of the study were presented to the Commissioners of the Authority; and

**WHEREAS**, the Commissioners of the Authority wish to amend its existing personnel policy manual to reflect the recommended policy changes, changes to agency work hours and adopt the recommended business plan to bring to minimum the compensation for the identified personnel and titles; and

**WHEREAS**, the Commissioners of the Housing Authority of Bergen County have reviewed the proposed amendment and find it acceptable.

**NOW THEREFORE BE IT RESOLVED** by Board of Commissioners of the Housing Authority of Bergen County that the Authority approves the changes to the personnel policy manual for all employees of the Housing Authority of Bergen County effective December 24, 2016.

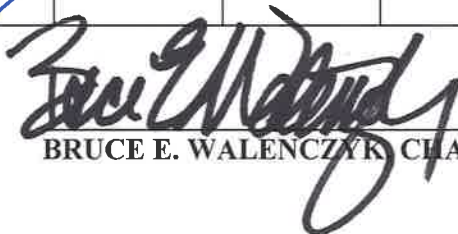
**BE IT FURTHER RESOLVED** the Authority hereby approves and authorizes the execution and delivery of said manual by the Executive Director/Secretary of the Authority, along with any other designated and authorized officer(s) of the Authority (collectively the "Authorized Officers"). Said Authorized Officers are hereby directed to execute any documents, make any agreements, approve any changes, and undertake and perform any and all other actions that are necessary to effectuate the recommended policy changes.

Resolution adopted as read on motion by Commissioner DiPisa,  
seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler				✓
Steven Weinstein	✓			
Bruce E. Walenczyk	✓			

November 22, 2016  
DATE

  
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