

## INVITATION TO BID

The Housing Authority of Bergen County will be receiving sealed bids for: **DESIMONE COURT TOWN HOMES ROOF REPLACEMENT** in accordance with specifications, plans and drawings as prepared by Arcari & Iovino Architects dated March 31, 2017.

**The bid opening will be held at 11:00 A.M. (prevailing time) on Tuesday, May 2, 2017** in the Conference Room of the Housing Authority of Bergen County, One Bergen County Plaza, Floor 2, Hackensack, New Jersey 07601, at which time they will be opened and publicly read. LATE BIDS WILL NOT BE ACCEPTED. PHOTOCOPIES OR FACSIMILIES OF THE BID DOCUMENTS WILL NOT BE ACCEPTED IN LIEU OF THE ORIGINALS.

Bids for the contract must be made on standard forms in the manner designated therein and required by the specifications; must be enclosed in sealed envelopes bearing the name and address of the bidder, and must be delivered to and received by the Purchasing Dept. of the Housing Authority of Bergen County, via mail or hand delivery properly marked bearing the name of the project, prior to the 11:00 a.m. deadline.

Bid documents may be obtained at the Housing Authority's Main Office any business day Monday thru Friday between 9:00 A.M. and 4:00 P.M. A non-refundable cost of Fifty dollars (\$50.00) per bid packet payable in the form of a check or money order ONLY to the Housing Authority of Bergen County is required.

The last day for questions regarding this project will be Wednesday, April 19, 2017, at 10:00 a.m. All questions and requests for clarification are to be submitted in writing only, and addressed to the Contracting Officer of the Housing Authority. All responses from the Authority shall be in the form of a written addendum to the bid documents, plans or specifications which shall be advertised in the newspaper. Telephone inquiries will not be responded to.

A certified check or bank draft payable to the Housing Authority of Bergen County or a Bid Bond in the amount of not less than Ten percent (10%) of the bid amount not to exceed \$20,000.00 shall be submitted with each bid. Each bid shall be accompanied by a Consent of Surety Guarantee that if a contract is awarded, the bidder shall enter into a contract and shall furnish a Performance Bond and a Material and Labor Payment Bond for One Hundred percent (100%) of the contract price. Surety Company must be authorized to do business in the State of New Jersey. A Two (2) year Maintenance Bond in the amount of 10% of the final contract amount shall be submitted upon substantial completion of the project.

A Pre-Bid meeting is scheduled for Thursday, April 13, 2017 at 10:00 a.m. at the site at DeSimone Court Town Homes, 800-900 DeSimone Ct., Ramsey, NJ. Even though attendance at the meeting is not mandatory it is strongly recommended. Prospective bidders are urged to visit the site prior to submitting a bid. Failure to do so will not waive the contractor of their responsibility.

Bidders shall be required to comply with the requirements of N.J.S.A. 10:5-31 AND N.J.A.C. 17-27 et seq. Bidders shall also comply with N.J.S.A. 34:11-56.37 and 34:11-56.38 of the Prevailing Wage Act.

The Housing Authority of Bergen County reserves the right to reject any or all bids, waive any identified informalities or technicalities in the bidding, sever or make awards of all or parts of any bids to one or more responsible bidders if it is in the best interest of the Authority to do so. The Authority also reserves the right to reject the bid of any respondent who has previously failed to perform properly, or to complete on time any contract work of a similar nature or who is not in a position to perform the contract. No bid shall be withdrawn for a period of sixty (60) days subsequent to the bid opening date without the consent of the Housing Authority of Bergen County.

Lynn Bartlett  
Executive Director  
Housing Authority of Bergen County

By: George Stavrou  
Purchasing/Contract Procurement Coordinator