

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2017-34

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE
PERIOD OF APRIL 14, 2017 THROUGH MAY 12, 2017.**

WHEREAS, the attached listing of Accounts Payable for the period of April 14, 2017 through May 12, 2017 was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of April 14, 2017 through May 12, 2017 in the amount of Four Hundred Thirty-Three Thousand Seven Hundred Sixty-Four Dollars (\$433,764.58) and Fifty-Eight Cents.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner Taschler.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson				✓
Junior Hernandez	✓			
Steven E. Kopf	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Steven Weinstein	✓			

May 25, 2017
DATE

Daniel Ortega
Daniel Ortega, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2017-35

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF APRIL 14, 2017 THROUGH MAY 12, 2017 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of April 14, 2017 through May 12, 2017 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of April 14, 2017 through May 12, 2017 in the amount of One Hundred Forty-Eight Thousand Twenty Dollars (\$148,020.55) and Fifty-Five Cents.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner Taschler.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson				↓
Junior Hernandez	↓			
Steven E. Kopf	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			
Bob Taschler	↓			
Steven Weinstein	↓			

May 25, 2017
DATE

Daniel Ortega
Daniel Ortega, CHAIRMAN

LYNN BARTLETT
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2017-36

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AMENDING RESOLUTION 2017-03 APPROVING THE APPOINTMENT OF THREE COMMISSIONERS TO SERVE AS TRUSTEES ON THE BOARD OF THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the Commissioners of the Housing Authority of Bergen County at their meeting of January 26, 2017, appointed the Commissioners DiPisa, Kopf and English-Rolliesson to serve as Trustees on the Housing Development Corporation of Bergen County; and

WHEREAS, Commissioner DiPisa's term has expired it is necessary to fill this vacancy on the HDC Board of Trustees; and

WHEREAS, the Commissioners of the Housing Authority of Bergen County appoint the following Commissioner to fill the vacant 2017 seat which term expires December 31, 2017:

1. Junior Hernandez

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve the appointment of the aforementioned Commissioner to serve as Trustee on the Board of the Housing Development Corporation of Bergen County.

Resolution adopted as read on motion by Commissioner Weinstein, seconded by Commissioner Peterson. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rolliesson				↓
Junior Hernandez	↓			
Steven E. Kopf	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			
Bob Taschler	↓			
Steven Weinstein	↓			

May 25, 2017
DATE

Daniel Ortega
Daniel Ortega, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2017-37

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AMENDING RESOLUTION 2017-04 APPOINTING THREE COMMISSIONERS TO SERVE AS TRUSTEES ON THE BOARD OF THE COMMUNITY HOUSING RESOURCE BOARD OF SOUTHERN BERGEN COUNTY.

WHEREAS, the Commissioners of the Housing Authority of Bergen County at their meeting of January 26, 2017, appointed Commissioners DiPisa, English-Rollieson and Kopf to serve as Trustees on the Board of the Community Housing Resource Board of Southern Bergen County; and

WHEREAS, Commissioner DiPisa's term has expired it is necessary to fill this vacancy on the Community Housing Resource Board of Southern Bergen County; and

WHEREAS, the Commissioners of the Housing Authority of Bergen County appoint the following Commissioner to fill the vacant 2017 seat which term expires December 31, 2017:

1. Steven Weinstein

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve the appointment of the aforementioned Commissioner to serve as Trustee on the Board of the Community Housing Resource Board of Southern Bergen County.

Resolution adopted as read on motion by Commissioner Taschler, seconded by Commissioner Hernandez. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson				✓
Junior Hernandez	↓			
Steven E. Kopf	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			
Bob Taschler	↓			
Steven Weinstein	↓			

May 25, 2017
DATE

Daniel Ortega
Daniel Ortega, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2017-38

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AMENDING AND UPDATING THE HOUSING CHOICE VOUCHER (SECTION 8) ADMINISTRATIVE PLAN.

WHEREAS, the Housing Authority of Bergen County (HABC) administers a Section 8 Housing Choice Voucher (Section 8) program that requires the HABC to adopt a written administrative plan that establishes local policies for administering the program; and

WHEREAS, the administrative plan, and any revisions to it must be formally adopted by the HABC's Board of Commissioners; and

WHEREAS, a public hearing was advertised on April 24, 2017, and members of the public continue to have the opportunity to submit comment until June 9, 2017; and

WHEREAS, the HABC has updated the Section 8 Administrative Plan, this revision specifically addresses the following of the Authority's policies and procedures specifically pertaining to the Housing Choice Voucher program unless otherwise identified:

1. A provision for supportive services to RAD Project Based Vouchers;
2. Expanded terms of Housing Assistance Payment when there is a request and subsequent pro-longed delay for an informal hearing caused by the client beyond 45 days;
3. The notification policy for second and subsequent unit inspection deficiencies;
4. The voucher term policy (relocations will only be issued 90 days on a voucher);
5. The policy on recertification notification (removal of 120 day notices);
6. The implementation of Coordinated Assessment System for homeless referrals;
7. Addition of HOPWA regulations and policies;
8. The policy for VAWA (main update is the implementation of the Emergency Transfer Plan);
9. The policy on homeless addition and removal from the wait list;
10. Updates to policies on Fair Housing, Social Security number disclosure, student income, medical expenses, and income exclusions;
11. The policy on review of taxes and credit reports for applicants and participants; and
12. The policy on removal and reinstatement of participants due to funding shortfall.

WHEREAS, said update will be submitted to HUD for filing after review and approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the revised Section 8 Housing Choice Voucher Administrative Plan beginning implementation on August 1, 2017 and a copy provided to HUD.

Resolution adopted as read on motion by Commissioner Kopf, seconded by Commissioner Taschler.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English				↓
Rollieson				
Junior Hernandez	↓			
Steven E. Kopf	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			
Bob Taschler	↓			
Steven Weinstein	↓			

May 25, 2017
DATE

DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2017-39

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTION OF A CONTRACT WITH MORE CONSULTING CORP. FOR THE PROVISION OF ROOF REPLACEMENT AT DESIMONE COURT TOWN HOMES.

WHEREAS, the Authority solicited and accepted bids pursuant to established procedures for the above referenced services. Five bids were received and publicly opened on May 2, 2017; and

WHEREAS, all bids were carefully reviewed and evaluated and four were found to be responsive and responsible, and one was deemed non-responsive; and

WHEREAS, More Consulting Corp., is deemed to be the lowest responsive and responsible bid and it meets all the requirements of the bid specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and is the most advantageous to the Authority; and

WHEREAS, the Authority's Architect received favorable references and finds the contractor acceptable. The Contracting Officer confirms that **More Consulting Corp.** is qualified and possesses the prerequisite experience to provide services as required under the scope of work; and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover this project. Amounts which exceed \$65,000.00 will require adoption of Board Resolution authorizing the expenditure of additional funds, and

WHEREAS, it is recommended that a Contract be awarded to **More Consulting Corp.**; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the bid has been made, due to funding or other reasons, and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, do hereby authorize executing a contract with **More Consulting Corp.** for the provision of **Roof Replacement at DeSimone Court Town Homes** for the aforementioned amounts.

Resolution adopted as read on motion by Commissioner Kopf seconded by Commissioner Taschler.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English				✓
Rollieson				
Junior Hernandez	✓			
Steven E. Kopf	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Steven Weinstein	✓			

May 25, 2017
DATE

DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2017-40

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTION OF A CONTRACT WITH SHERIDAN MECHANICAL CORP. FOR THE PROVISION OF HVAC CONDENSING UNIT & AIR HANDLER REPLACEMENT AT BOILING SPRINGS GARDENS, CARUCCI APARTMENTS AND DAVID F. ROCHE APARTMENTS

WHEREAS, the Authority solicited and accepted bids pursuant to established procedures for the above referenced services. Seven bids were received and publicly opened on April 6, 2017; and

WHEREAS, all bids were carefully reviewed and evaluated and all were found to be responsive and responsible; and

WHEREAS, Sheridan Mechanical Corp., is deemed to be the lowest responsive and responsible bid and it meets all the requirements of the bid specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and is the most advantageous to the Authority; and

WHEREAS, favorable references were obtained, and the Contracting Officer confirms that **Sheridan Mechanical Corp.** is qualified and possesses the prerequisite experience to provide services as required under the scope of work; and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover this project. Amounts which exceed \$97,776.00 will require adoption of Board Resolution authorizing the expenditure of additional funds, and

WHEREAS, it is recommended that a Contract be awarded to **Sheridan Mechanical Corp.;** and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the bid has been made, due to funding or other reasons, and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, do hereby authorize executing a contract with Sheridan Mechanical Corp. for the provision of HVAC Condensing Unit and Air Handler Replacement at Boiling Springs Gardens, Carucci Apartments and David F. Roche Apartments for the aforementioned amounts.

Resolution adopted as read on motion by Commissioner Kopf, seconded by Commissioner Taschler. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson				✓
Junior Hernandez	✓			
Steven E. Kopf	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Steven Weinstein	✓			

May 25, 2017
DATE

Daniel Ortega
Daniel Ortega, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEWJERSEY**

RESOLUTION 2017-41

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY REVISING RESOLUTION 2016-18 AND APPROVING CHANGE ORDER #1 TO ALLOW THE CONTRACTOR TO PROVIDE WINDOW WASHING SERVICES AT THE AUTHORITY'S TWO NEW BUILDINGS, RIVER VALE SENIOR HOUSING AND FRANKLIN STREET VILLA

WHEREAS, on February 25, 2016, the Board of Commissioners adopted Resolution No. 2016-18 awarding a contract to **Cristi Cleaning Service Corp.** for **Window Washing Services** at various locations; and

WHEREAS, **River Vale Senior Housing** and **Franklin Street Villa** were recently added to the Authority's portfolio, both new buildings require Window Washing Services; and

WHEREAS, a per-unit cost of \$4.00 per window was predetermined during the original procurement process; and

WHEREAS, the proposed change order in an amount not to exceed **\$880.00** for both buildings is based on the total number of windows for each building; and

WHEREAS, the Original Two-Year Contract amount was \$33,774.90, and the Revised Contract amount including Change Order #1 is \$34,654.90; and

WHEREAS, the Authority has had a continued favorable working relationship with this contractor and he is qualified and possesses the experience to satisfactorily complete these services; and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these additional services which shall be encumbered from the operating budget at such time when the services are rendered, pursuant to N.J.A.C. 5:30-5(b)-2.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #1 to Cristi Cleaning Service Corp contract to provide Window Washing Services at the two new buildings.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner Taschler. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson				↓
Junior Hernandez	↓			
Steven E. Kopf	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			
Bob Taschler	↓			
Steven Weinstein	↓			

May 25, 2017
DATE

Daniel Ortega
Daniel Ortega, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL. 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2017-42

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY APPROVING THE RENEWAL OF A COOPERATIVE
PRICING AGREEMENT WITH THE COUNTY OF BERGEN.**

WHEREAS, the Commissioners of the Housing Authority of Bergen County by Resolution No. 2012-37, previously renewed a Cooperative Pricing Agreement with the County of Bergen, effective July 26, 2012 through July 25, 2017; and

WHEREAS, the Housing Authority of Bergen County purchases work materials and supplies which are essential to its operations; and

WHEREAS, N.J.S.A. 40A:11-11 (6) authorizes the Housing Authority of Bergen County to enter into a Cooperative Pricing Agreement with the County of Bergen or any other contracting unit with the County of Bergen or adjoin counties for the purchase of work materials and supplies; and

WHEREAS, the County of Bergen shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et.seq.) and all other provisions of the revised statutes of the State of New Jersey, when entering into contracts on behalf of the Housing Authority of Bergen County.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to renew its membership in the Bergen County Cooperative Pricing System, effective July 26, 2017 through July 25, 2022, unless the Housing Authority of Bergen County or a division of the local government services elects to withdraw.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner Taschler.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson				✓
Junior Hernandez	✓			
Steven E. Kopf	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Steven Weinstein	✓			

April 27, 2017
DATE

[Signature]

LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

[Signature]
Daniel Ortega, CHAIRMAN

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2017-43

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE RENEWAL AGREEMENT WITH TENMAST SOFTWARE, A DIVISION OF TENMAST CORPORATION, 400 EAST VINE STREET, SUITE 103, LEXINGTON, KENTUCKY, TO PROVIDE COMPUTER SOFTWARE SUPPORT SERVICES TO THE HOUSING AUTHORITY OF BERGEN COUNTY.

WHEREAS, the Housing Authority of Bergen County purchased proprietary computer software services designed specifically by Tenmast Software, for HUD programs; and

WHEREAS, because of the unique proprietary software program developed by Tenmast Software this purchase is made pursuant to N.J.S.A.40A:11-5(1)a (ii)(dd) as an exception to the public bidding requirements; and

WHEREAS, Tenmast Corporation has agreed to provide said support services to the Housing Authority of Bergen County, for a one year period beginning July 1, 2017 and ending June 30, 2018, for the sum of Thirty Seven Thousand Five Hundred Sixty Three Dollars (\$37,563.25) and Twenty Five Cents; and

WHEREAS, Tenmast Software, a division of Tenmast Corporation, has previously provided the aforementioned services in a satisfactory and acceptable manner.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute an agreement with Tenmast Software, a division of Tenmast Corporation, to provide computer software support services to the Housing Authority of Bergen County, for a one year period beginning July 1, 2016 and ending June 30, 2017, for the sum of Thirty Seven Thousand Five Hundred Sixty Three Dollars (\$37,563.25) and Twenty Five Cents.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner Taschler.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson				✓
Junior Hernandez	✓			
Steven E. Kopf	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Steven Weinstein	✓			

May 25, 2017
DATE

Daniel Ortega
Daniel Ortega, CHAIRMAN

[Signature]
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY