

For insertion: Tuesday, September 26, 2017

## REQUEST FOR PROPOSAL

Notice is hereby given that the Housing Authority of Bergen County is seeking written proposals on behalf of the Bergen County Housing, Health & Human Services Center for **LAUNDRY SERVICES FOR BERGEN COUNTY HOUSING, HEALTH AND HUMAN SERVICES CENTER, 120 SOUTH RIVER STREET, HACKENSACK, NEW JERSEY** pursuant to specifications 2017.09.01 dated September, 2017.

The contract shall be awarded for a period of Two (2) Years beginning January 1, 2018 and expiring on December 31, 2019, with the option, at the sole discretion of the Authority, to extend the contract for one (1) additional year upon expiration of the original contract term.

The Housing Authority of Bergen County reserves the right to delete sections of the work from the Contract after the award of the proposal has been made, due to funding or other reasons.

Proposal documents, information and other instructions to proposers may be obtained in person at the office of the Housing Authority of Bergen County, at no charge, any business day between 8:00 a.m. and 4:00 p.m. at One Bergen County Plaza, Floor 2, Hackensack, NJ or by calling George Stavrou, Purchasing/Contract Procurement Coordinator at (201) 336-7624.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44A-20.4 et seq. Prospective bidders shall comply with the requirements of the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. as supplemented and amended; Disclosure Notice (P.L.1977, c33) N.J.S.A. 52:24.1, and with the requirements of the P.L. 1975C.127 regarding Affirmative Action, Executive Order 11246 regarding Equal Employment Opportunity in addition to other applicable State Laws.

**The Contractor shall be required to make a good faith effort to make provision for vocational counseling, training, and provide employment opportunities for the disabled and economically disadvantaged who are qualified to perform those functions for which the Contractor is hiring. The Contractor shall take into consideration the consumer's mental, physical, educational and financial limitations.**

Special consideration will be given to contractors who promote the furtherance of the goals of the Rehabilitation Set Aside Act, N.J.S.A. 30:6-23 et seq., which allow for purchasing of goods and services from the non-profit rehabilitation sector, while heightening their efforts to assist in the productive employment of special needs individuals. The contractor shall provide evidence of the employment records for special needs individuals. The Authority is making great efforts to encourage the various vendors

**who will provide services to the Center to utilize qualified special needs persons to provide these services.**

Proposals for the contract must be made on standard forms in the manner designated therein and required by the specifications, and shall be submitted in a sealed envelope, bearing the name and address of the proposer, plainly marked to indicate the subject of the proposal and addressed to the Housing Authority of Bergen County, One Bergen County Plaza, Floor 2, Hackensack, New Jersey 07601 by **11:00 a.m. Thursday, October 26, 2017**. Proposals received after the deadline date and time will not be accepted.

All prospective Vendors are urged to make arrangements to visit the site to familiarize themselves with all the conditions affecting this work. Failure to visit the site will not release the Vendor of their responsibility to provide all the requirements of this project.

The Housing Authority of Bergen County reserves the right to reject any or all proposals, or to waive any informalities contained therein. No proposal shall be withdrawn for a period of sixty (60) days subsequent to the proposal due date without the consent of the Housing Authority of Bergen County.

Lynn Bartlett  
Executive Director  
Housing Authority of Bergen County

By: George Stavrou  
Purchasing/ Contract Procurement Coordinator