

For Publication in The Record: Friday, September 29, 2017

**HOUSING AUTHORITY OF BERGEN COUNTY**  
**REQUEST FOR PROPOSALS**

The Housing Authority of Bergen County, on behalf of the Bergen County Housing, Health & Human Services Center (BCHHH) is seeking proposals from qualified firms or individuals to provide the Authority with services for **COORDINATOR FOR VOCATIONAL SERVICES FOR THE BERGEN COUNTY HOUSING, HEALTH & HUMAN SERVICES CENTER, 120 SOUTH RIVER ST., HACKENSACK, NJ**, pursuant to specifications 2017.09.02 dated September, 2017.

The contract shall be awarded for a period of Two (2) Years beginning January 1, 2018 and expiring on December 31, 2019, with the option, at the sole discretion of the Authority, to extend the contract for one (1) additional year upon expiration of the original contract term.

Proposal documents, information and other instructions to proposers may be obtained at no cost in person at the office of the Housing Authority of Bergen County any business day between 9:00 a.m. and 4:00 p.m. at One Bergen County Plaza, Floor 2, Hackensack, NJ 07601 or by contacting George Stavrou, Purchasing/Contract Procurement Coordinator at (201) 336-7624 or [stavrou@habcnj.org](mailto:stavrou@habcnj.org).

The services to be provided are regarded as professional services, and selection will be based on the point system. As such, not only price but the qualifications and professional ability and other similar factors may be utilized in awarding the contract involved herein.

This proposal is being solicited through a Fair and Open process in accordance with the N.J.S.A. 19:44A-20.4 et seq. Prospective bidders shall comply with the requirements of the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. as supplemented and amended; Disclosure Notice (P.L. 1977, c33) N.J.S.A. 52:24.1, and the requirements of P.L. 1975C.127 regarding Affirmative Action, and Executive Order 11246 regarding Equal Employment Opportunity.

Proposals must be made on standard forms in the manner designated therein and required by the specifications, and shall be submitted in a sealed envelope, bearing the name and address of the proposer, plainly marked to indicate the subject of the proposal and addressed to the Housing Authority of Bergen County, One Bergen County Plaza, Floor. 2, Hackensack, New Jersey 07601 by 11:00 a.m., Friday, October 27, 2017. Proposals received after the deadline date and time will not be accepted.

The Housing Authority of Bergen County reserves the right to reject any or all proposals, or to waive any informalities contained therein. No proposal shall be withdrawn for a period of sixty (60) days subsequent to the proposal due date without the consent of the Housing Authority of Bergen County.

By: George Stavrou  
Purchasing/Contract  
Procurement Coordinator

Lynn Bartlett  
Executive Director  
Housing Authority of Bergen County