

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-13

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF JANUARY 13, 2020 THROUGH FEBRUARY 14, 2020.

WHEREAS, the attached listing of Accounts Payable for the period of January 13, 2020 through February 14, 2020 was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of January 13, 2020 through February 14, 2020 in the amount of Four Hundred Nine Thousand, Four Hundred Forty-Three Dollars and Eighty-Nine Cents (\$409,443.89).

Resolution adopted as read on motion by Commissioner D'Arminio seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Angelo D'Arminio, Jr.	↓			
Joanne English-Rollieson	↓			
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			

February 27, 2020
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-14

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF JANUARY 13, 2020 THROUGH FEBRUARY 14, 2020 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of January 13, 2020 through February 14, 2020 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of January 13, 2020 through February 14, 2020 in the amount of Four Hundred Seventy-One Thousand, Eight Hundred Nineteen Dollars and Ninety-Six Cents (\$471,819.96).

Resolution adopted as read on motion by Commissioner D'Arminio seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				✓
Angelo D'Arminio, Jr.	✓			
Joanne English Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			

February 27, 2020
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020 - 15

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH NAN MCKAY AND ASSOCIATES FOR CHANGE ORDER NO. 2 TO PROVIDE ADDITIONAL SERVICES IN CONJUNCTION WITH THE QUALITY ASSURANCE CONSULTANT CONTRACT

WHEREAS, the Authority identified a need for quality assurance assessment services for Housing Tenant Relocation Practices; and

WHEREAS, the Authority has previously entered into a contract with **Nan McKay and Associates** for a total 3-year term and other additional services totaling \$160,894.00 authorized by Resolutions # 107-54 & 108-33; and

WHEREAS, **Nan McKay and Associates** submitted a proposal of \$12,000.00 for additional services herein noted, revising the net contract total fee to \$172,894.00; and

WHEREAS, the Authority evaluated the proposal and found it to be both justified and reasonable; and

WHEREAS, Change Order No. 2 meets the requirements of N.J.A.C. 5:30-11.4; and

WHEREAS, the Authority has a continued favorable working relationship with this Firm, and they are qualified and possess the experience to satisfactorily complete these services; and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County a contract with **Nan McKay and Associates** for Change Order No. 2 to provide a quality assurance assessment services for Housing Tenant Relocation Practices at the aforementioned fee.

Resolution adopted as read on motion by Commissioner D'Arminio seconded by Commissioner English-Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Angelo D'Arminio, Jr.	↓			
Joanne English-Rollieson	↓			
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			

February 27, 2020
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FLOOR 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020 - 16

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING EXECUTION OF A CONTRACT WITH CRISTI CLEANING SERVICE CORP. FOR CHANGE ORDERS # 1 TO ACCOMMODATE THE ADDITION OF VALLEY PALCE AND SADDLE BROOK SENIOR HOUSING TO THE WINDOW CLEANING SERVICES CONTRACT.

WHEREAS, Cristi Cleaning Service Corp. was awarded a 2-year contract for Window Washing Services for several Authority facilities by Resolution 2019-17 in the amount of \$37,337.36; and

WHEREAS, the specifications and scope of work provide an allowance, as the Authority adds more facilities to its portfolio, they may be added to the scope of work at the time the facilities are put in operation; and

WHEREAS, Change Order #1 in the amount of \$94.76 for Valley Place and the amount of \$609.76 for Saddle Brook Senior Housing for a cumulative amount of \$704.52, meets the requirements of N.J.A.C. 5:30-11.4 and adds Valley Place and Saddle Brook Senior Housing to the Authority's list of facilities requiring window washing services; and

WHEREAS, the Authority's contracting officer has reviewed the change order proposal and finds it reasonable and acceptable and recommend acceptance of same so as not to delay the performance of work; and

WHEREAS, the revised total contract amount including Change Order #1 is now \$38,041.88; and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to accommodate the aforementioned additional changes; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, by resolution, is hereby authorized to conclude, execute and deliver on behalf of the Authority a contract with **Cristi Cleaning Service Corp.** for Change Order # 1 in the amount of \$704.52 to provide the aforementioned additional services for the Window Washing Services at the Authority's facilities.

Resolution adopted as read on motion by Commissioner P'Arminio
seconded by Commissioner English-Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Angelo D'Arminio, Jr.	↓			
Joanne English-Rollieson	↓			
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			

February 27, 2020
DATE



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY


DANIEL ORTEGA, CHAIRMAN

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020 - 17

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING PURCHASES UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM.

WHEREAS, the Housing Authority of Bergen County, pursuant to N.J.S.A 40A:11-12(a) and N.J.A.C. 5:34-7.29(c) may by resolution and without advertising for bids, purchase any goods or services under the **State of New Jersey Cooperative Purchasing Program** for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Housing Authority of Bergen County has the need on a timely basis to procure goods or services utilizing the State of New Jersey Cooperative Purchasing Program; and

WHEREAS, the Housing Authority of Bergen County intends to enter periodically into contracts with any of the attached referenced State Contract vendors through this resolution and properly executed purchase orders, which shall be subject to all the conditions applicable to current State Contracts.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of Bergen County authorize the purchase of certain goods and services from any of the approved New Jersey State Contract vendors on the attached list, pursuant to all the conditions of the individual State Contracts.

BE IT FURTHER RESOLVED by the Board of Commissioners that, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds shall be certified at such time as the goods or services are called for prior to placing the order, and a certification of availability of funds is made by the Contracting Officer via an authorized Purchase Order.

BE IT FURTHER RESOLVED that the duration of this authorization shall be effective for a period of **One (1) Fiscal Year until March 31, 2021** or upon the expiration of the vendors' contract whichever event first occurs.

Resolution adopted as read on motion by Commissioner D'Arminio seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Angelo D'Arminio, Jr.	↓			
Joanne English-Rollieson	↓			
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			

February 27, 2020
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-18

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH TOTAL FIRE SAFETY, LLC FOR FIRE ALARM & FIRE SUPPRESSION SYSTEM TESTING, INSPECTION AND REPAIR SERVICES FOR THE AUTHORITY'S FACILITIES

WHEREAS, on February 6, 2020, the Contracting Officer accepted bids and publicly opened same for the Fire Alarm & Fire Suppression System Testing, Inspection and Repair Services, and

WHEREAS, only one bid was submitted by Total Fire Safety, LLC and after careful evaluation was found to be responsive and responsible, and

WHEREAS, based on Total Fire Safety's satisfactory past performance with the Authority on similar services and their willingness to enter into a Contract without reservation, the Authority's Contracting Officer recommends award of the Contract to Total Fire Safety, LLC, and

WHEREAS, Total Fire Safety, LLC agrees to perform all services and provisions contained in the specifications, and addendum for said services for the amounts set forth below and as detailed in the bid tabulation spreadsheet attached hereto, for a period of Two Years beginning April 1, 2020 and terminating on March 31, 2022, with the option, at the sole discretion of the Authority, to extend the contract for One additional year upon termination of the original contract term;

Description	Year One	Year Two
Fire Alarm Testing & Inspection	\$9,510.00	\$9,510.00
Fire Suppression Testing & Inspection	\$22,150.00	\$22,150.00
TOTAL BOTH YEARS- Fire Alarm & Suppression Systems	\$63,320.00	

WHEREAS, the Director of Finance has certified that sufficient funds are available to compensate the contractor for the entire scope of work.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize a contract with Total Fire Safety, LLC for the Fire Alarm & Fire Suppression System Testing, Inspection and Repair Services at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner P'Arminio
seconded by Commissioner English-Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Angelo D'Arminio, Jr.	↓			
Joanne English-Rollieson	↓			
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			

February 27, 2020
DATE

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020 - 19

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH REINER GROUP, INC. TO REPLACE BOILERS IN ALL UNITS AND COMMUNITY ROOM AT SADDLE RIVER SENIOR HOUSING, SADDLE RIVER, NJ.

WHEREAS, the Authority has previously contracted with **Reiner Group, Inc.** for HVAC Maintenance, Repairs and Replacement of Existing Systems on an as needed basis, authorized by Resolution 2017-32; and

WHEREAS, **Reiner Group, Inc.** submitted a proposal under aforementioned contract in the total amount of \$192,000.00 for the Replacement of Boilers in all (19) units and the community room at Saddle River Senior Housing, 1-20 Wolf Run, Saddle River, NJ, said proposal reviewed and found to be reasonable; and

WHEREAS, the Authority has previously received CDBG Grant funds for the demolition of structures at the Fort Lee Development project in the amount of \$216,100.00, which funds were recently reallocated by CDBG Grant CW-HDCBC-UP-19 and are now designated to be used for the replacement of boilers at Saddle River Senior Housing; and

WHEREAS, the Purchasing Officer confirms that the Authority has had a continued favorable working relationship with this Firm and that it is qualified and possesses the experience and capacity to satisfactorily complete these services no later than April 15, 2020; and

WHEREAS, it is recommended that a contract in the amount of \$192,000.00 be awarded to **Reiner Group, Inc.** to replace boilers in (19) units and the community room at Saddle River Senior Housing, Saddle River, NJ, said project to be funded by referenced CDBG Grant funds; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of Bergen County do hereby authorize a contract with **Reiner Group, Inc.**, to replace boilers in (19) units and the community room at Saddle River Senior Housing for the aforementioned amounts.

Resolution adopted as read on motion by Commissioner D'Arminio
seconded by Commissioner English-Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Angelo D'Arminio, Jr.	↓			
Joanne English-Rollieson	↓			
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			

February 27, 2020
DATE




DANIEL ORTEGA, CHAIRMAN

LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020 - 20

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING AN ADDITIONAL ONE-YEAR EXTENSION UNDER THE OPTION TO RENEW A ONE-YEAR AGREEMENT EXTENSION WITH FRIEND & WENZEL, LLC (JOSEPH M. WENZEL, ESQ., MANAGING MEMBER) FOR SPECIAL COUNSEL SERVICES REGARDING EMPLOYMENT AND LABOR MATTERS FOR A PERIOD OF ~~ONE YEAR~~^{3 months} BEGINNING FEBRUARY 23, 2020 AND TERMINATING ON ~~FEBRUARY 22, 2021.~~
^{May 31,}**

WHEREAS, a certain Agreement between the **Housing Authority of Bergen County** and **Friend & Wenzel, LLC** expires on February 22, 2020; and

WHEREAS, the parties have mutually agreed and wish to extend and continue said Agreement and

WHEREAS, original Resolution #2018-20 contains a provision allowing the Authority, at its sole discretion, to extend the Agreement for One (1) additional year at the predetermined fees submitted with the original proposal; and

WHEREAS, the Purchasing Officer confirms that the Authority has had a continued favorable working relationship with this Firm and that it is qualified and possesses the experience to satisfactorily complete these services; and

WHEREAS, said Agreement be extended for One (1) additional year commencing upon the expiration of the original term, and shall now be due to expire on February 22, 2021; and

WHEREAS, the Authority agrees to pay **Friend & Wenzel, LLC**, for the continued performance of the Agreement for which the total annual fee shall not exceed the amount of \$17,500.00 at an hourly rate of \$125.00 for the period beginning February 23, 2020 and terminating ~~February 22, 2021; and~~
^{May 31,}

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, an Agreement with **Friend & Wenzel, LLC**, for the provision of Special Counsel Services regarding Employment and Labor Matters at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner D'Arminio seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				✓
Angelo D'Arminio, Jr.	✓			
Joanne English-Rolliesson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			

February 27, 2020
DATE

Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-21

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY RATIFYING A CONTRACT WITH DELTA DENTAL OF NEW JERSEY, INC., DELTA DENTAL PLAZA, 1639 RT. 10, PARSIPPANY, NEW JERSEY, FOR DENTAL INSURANCE COVERAGE FOR THE PERIOD BEGINNING APRIL 1, 2020 TO MARCH 31, 2021.

WHEREAS, the Housing Authority of Bergen County currently has dental insurance with Delta Dental of New Jersey; and

WHEREAS, Delta Dental submitted the following proposal:

<i>Coverage</i>	<i>Current Rates</i>	<i>12 Month Rates</i>
<i>One Party</i>	\$60.35	\$60.70
<i>Two Party</i>	\$104.23	\$108.28
<i>Three Party</i>	\$175.80	\$182.64

WHEREAS, upon analysis, the Finance Director recommends that it would be in the best interest of the Housing Authority to continue with Delta Dental of NJ for the aforementioned period, for a 3.89% increase with no change in current coverage.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby ratify the execution of a contract by the Executive Director with Delta Dental of NJ for the aforementioned sum, for the period beginning April 1, 2020 ending on March 31, 2021.

Resolution adopted as read on motion by Commissioner D'Arminio

seconded by Commissioner English-Rolleson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				✓
Angelo D'Arminio, Jr	✓			
Joanne English-Rolleson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			

February 27, 2020
DATE

Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY