

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-22

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE
PERIOD OF FEBRUARY 14, 2020 THROUGH MARCH 19, 2020.**

WHEREAS, the attached listing of Accounts Payable for the period of February 14, 2020 through March 19, 2020 was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of February 14, 2020 through March 19, 2020 in the amount of Four Hundred Twenty-Five Thousand, One Hundred Thirty-Nine Dollars and Sixty-Six Cents (\$425,139.66).

Resolution adopted as read on motion by Commissioner D'Arminio
seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D'Arminio, Jr.	X			
Joanne English-Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson				X

April 2, 2020
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-23

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF FEBRUARY 14, 2020 THROUGH MARCH 19, 2020 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of February 14, 2020 through March 19, 2020 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of February 14, 2020 through March 19, 2020 in the amount of Five Hundred Sixty-Five Thousand, Ninety-Three Dollars and Seventy-Seven Cents (\$565,093.77).

Resolution adopted as read on motion by Commissioner D'Arminio
seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D'Arminio, Jr.	X			
Joanne English Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson				X

April 2, 2020
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-24

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SHARED SERVICES AGREEMENT WITH THE COUNTY OF BERGEN FOR THE PROVISION OF MANAGERIAL AND ADMINISTRATIVE OVERSIGHT OF THE BERGEN COUNTY HOUSING, HEALTH, AND HUMAN SERVICES CENTER, 120 SOUTH RIVER STREET, HACKENSACK FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019.

WHEREAS, the County of Bergen has determined that the Housing Authority of Bergen County possesses the expertise and capacity to continue to manage the Bergen County Housing, Health, and Human Services Center, as well as experience administering and managing residential systems and coordinating related support services; and

WHEREAS, the HABC has provided services to the County of Bergen in accordance with the terms of prior Shared Service Agreements; and

WHEREAS, the Parties wish to formalize the terms of the service already provided in a formal written shared services agreement in the form attached hereto.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Executive Director to enter into the aforesaid Shared Services Agreement with the County of Bergen for the provision of managerial and administrative oversight of the Bergen County Housing, Health, and Human Services Center, 120 South River Street in the City of Hackensack, for the period of January 1, 2019 to December 31, 2019.

Resolution adopted as read on motion by Commissioner D'Arminio,
seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D'Arminio, Jr.	X			
Joanne English Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson				X

April 2, 2020
DATE



DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-25

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING A ONE-YEAR EXTENSION FOR ROUTINE CCTV MAINTENANCE & REPAIR SERVICES ON AN AS NEEDED BASIS AND WHEN NECESSARY ALTERATION OR REPLACEMENT OF EXISTING SYSTEMS FOR A PERIOD OF ONE YEAR BEGINNING JUNE 25, 2020 AND TERMINATING ON JUNE 24, 2021.

WHEREAS, the Contract between the **Housing Authority of Bergen County** and **Mazteck Inc.** expires June 24, 2020; and

WHEREAS, the parties wish to extend and continue said Contract; and

WHEREAS, original Resolution #2018-40 provides for the Authority at its sole discretion, to extend the Contract for One (1) year at the pre-determined hourly wage rates submitted with the original bid; and

WHEREAS, the Purchasing Officer confirms that the Authority has had a continued favorable working relationship with this Firm and that it is qualified and possesses the experience to satisfactorily complete these services; and

WHEREAS, said Contract be extended for One (1) additional year commencing upon the expiration of the original term, and shall now be due to expire on June 24, 2021; and

WHEREAS, the Authority agrees to pay **Mazteck Inc.**, for the continued performance of the Contract for services on an as needed basis, amounts not to exceed \$100,000.00 at the hourly rates included in the original bud;

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with **Mazteck Inc.**, for the provision of **Routine CCTV Maintenance & Repair Services on an as needed basis, and when necessary, Alteration or Replacement of Existing Systems** at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner D'Arminio seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D'Arminio, Jr.	X			
Joanne English-Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson				X

April 2, 2020

DATE



LYNN BARTLETT, EXECUTIVE DIRECTOR


DANIEL ORTEGA, CHAIRMAN

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-26

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AWARDDING A CONTRACT TO JOHN T. CEELIO, LLC. TO PROVIDE INTERIOR DESIGN SERVICES FOR INTERIOR UPGRADES IN SEVRAL AREAS OF FRANKLIN HEIGHTS SENIOR LOCATED AT 187 FRANKLIN STREET, NORTHVALE, NJ.

WHEREAS, John T. Celio, LLC. was previously approved as a qualified firm to perform interior design services for the Housing Authority of Bergen County; and

WHEREAS, The Housing Authority of Bergen County has approved a total budget of \$14,069.00, inclusive of the designer’s fee for the interior design / renovation and upgrades at Franklin Heights, 187 Franklin St., Northvale, NJ; and

WHEREAS, the Housing Authority of Bergen County has had favorable prior experience with this firm and it is qualified and possesses the experience to satisfactorily complete this project; and

WHEREAS, sufficient funds are available to compensate the consultant, for the entire scope of work, as confirmed by the attached certification of funds and it is recommended that the Board of Commissioners award a contract to John T. Celio, LLC. in the amount of \$14,069.00 which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess of the fee herein noted will require the firm to submit a change order proposal and adoption of board resolution authorizing the expenditure of additional funds.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve awarding a contract to John T. Celio, LLC., 45 Hawthorne St., Rutherford, NJ to provide interior design services for the interior upgrades at Franklin Heights, NJ.

Resolution adopted as read on motion by Commissioner D’Arminio
seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D’Arminio, Jr.	X			
Joanne English-Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson				X

April 2, 2020
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-27

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE AWARD OF A CONTRACT TO PAYLOCITY TO PROVIDE PAYROLL PROCESSING SERVICES TO THE AUTHORITY.

WHEREAS, the Authority requires the services of a professional payroll processing company; and

WHEREAS, the Authority's Finance Director obtained three (3) proposals which were carefully reviewed by the Evaluation Committee and deemed the proposal submitted by Paylocity to be responsive, finds the firm qualified to provide said services, and it is in the best interest of the Authority to enter into a contract with said firm; and

WHEREAS, it is the recommendation of the Director of Finance that the Board of Commissioners award a two-year contract to Paylocity beginning April 1, 2020 and terminating on March 31, 2022, with the option at the sole discretion of the Authority to extend contract for one additional year; and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to accommodate the aforementioned scope of services; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the executive director to enter into a contract with Paylocity at the aforementioned fees.

Resolution adopted as read on motion by Commissioner D'Arminio seconded by Commissioner English-Rollieson. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D'Arminio, Jr.	X			
Joanne English-Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson				X

April 2, 2020
DATE



LYNN BARTLETT, EXECUTIVE DIRECTOR



DANIEL ORTEGA, CHAIRMAN

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-28

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AWARING A CONTRACT TO H2M ASSOCIATES, INC. TO PROVIDE PROFESSIONAL SERVICES TO CONDUCT RADON TESTING SURVEY AT ALL AUTHORITY FACILITIES.

WHEREAS, the Housing Authority of Bergen County has a need to procure professional services to conduct radon testing survey at all its facilities to satisfy HUD policies; and

WHEREAS, the Housing Authority of Bergen County has approved a not to exceed amount of \$40,000.00, for all work relative to radon testing survey services at all its facilities; and

WHEREAS, **H2M Associates Inc.** is pre-approved as a qualified firm to perform professional consulting services for the Housing Authority of Bergen County’s facilities; and

WHEREAS, **H2M Associates Inc.** has submitted a proposal to conduct radon testing survey at all Authority facilities for a total fee of \$31,700.00 and the Authority finds said proposal to be reasonable and in the best interest of the Authority; and

WHEREAS, the Housing Authority of Bergen County has had favorable prior experience with this firm, and it is qualified and possesses the experience to satisfactorily complete said services; and

WHEREAS, sufficient funds are available to compensate the consultant, for the entire scope of work, as confirmed by the attached certification of funds and it is recommended that the Board of Commissioners award a contract to **H2M Associates Inc.** in the amount of \$31,700.00 which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess \$40,000.00 will require adoption of board resolution authorizing the expenditure of additional funds.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve awarding a contract to **H2M Associates Inc.**, 538 Broadhollow Rd., 4th Floor East, Melville, NY 11747 to provide the aforementioned professional services to conduct radon testing survey at all Authority facilities.

Resolution adopted as read on motion by Commissioner D’Arminio
seconded by Commissioner English-Rollieson. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D’Arminio, Jr.	X			
Joanne English-Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson				X

April 2, 2020
DATE



DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-29

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AWARDDING A CONTRACT TO McMANIMON, SCOTLAND & BAUMANN TO PROVIDE SPECIAL LEGAL COUNSEL SERVICES FOR LAND USE APPLICATION IN THE RAMSEY PARKING LOT EXTENSION & APARTMENT ADA UPGRADE PROJECT.

WHEREAS, McManimon, Scotland & Baumann is pre-approved as a qualified firm to perform special legal counsel services for the Housing Authority of Bergen County’s facilities; and

WHEREAS, The Housing Authority of Bergen County has approved a not to exceed fee of \$20,000.00, for all work relative to special legal counsel services with the land use application for the Ramsey parking lot extension and apartment ADA upgrades at DeSimone Court Town Homes, 800-900 DeSimone Court, Ramsey, NJ; and

WHEREAS, the Housing Authority of Bergen County has had favorable prior experience with this firm, and it is qualified and possesses the experience to satisfactorily complete these services; and

WHEREAS, sufficient funds are available to compensate the consultant, for the entire scope of work, as confirmed by the attached certification of funds and it is recommended that the Board of Commissioners award a contract to McManimon, Scotland & Baumann in the amount of \$20,000.00 which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess of the fee herein noted will require the firm to submit a change order proposal and adoption of board resolution authorizing the expenditure of additional funds.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve awarding a contract to McManimon, Scotland & Baumann, 75 Livingston Avenue, Roseland NJ to provide the aforementioned special legal counsel services for the land use application for the Ramsey parking lot extension and apartment ADA upgrades.

Resolution adopted as read on motion by Commissioner D’Arminio
seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D’Arminio, Jr.	X			
Joanne English-Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson				X

March 26, 2020
DATE



DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-30

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING (8) CONSULTANTS TO BE PLACED ON A LIST OF QUALIFIED PROFESSIONAL CONSULTANTS FOR PROFESSIONAL SERVICES.

WHEREAS, on March 6, 2020 the Authority accepted qualification proposals for Professional Services to Supplement their existing List of Qualified Consultants; and

WHEREAS, eight (8) proposals were received and carefully reviewed by the Evaluation Committee and all Consulting Firms were deemed responsive, and qualified to perform professional architectural, engineering and legal and other services for the Housing Authority of Bergen County in their respective fields of expertise on upcoming projects, as they become available; and

WHEREAS, it is the recommendation of the Contracting Officer that the Board of Commissioners award a resolution authorizing the following eight (8) Firms as attached hereto, to be placed on the “list of qualified professional consultants” to be valid for a period of two (2) years which shall coincide with the term of the original consultant list expiring on December 31, 2021 with (3) 1-year renewal options.

- NW Financial Group, LLC
- Florio, Kenny, Raval Attorneys at Law
- Kaufman, Semerado & Leibman, LLP
- Kitchen & Associates
- Integra Realty Resources-Northern NJ
- Wilentz, Goldman & Spitzer
- LAN Associates Epas, Inc
- McCabe Environmental Services LLC.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the aforementioned firms to be placed on the “list of qualified professional consultants” for upcoming projects as set forth above.

Resolution adopted as read on motion by Commissioner D'Arminio
seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D'Arminio, Jr.	X			
Joanne English-Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson				X

April 2, 2020
DATE


LYNN BARTLETT, EXECUTIVE DIRECTOR


DANIEL ORTEGA, CHAIRMAN

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020 - 31

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH NAN MCKAY AND ASSOCIATES FOR CHANGE ORDER NO. 3 TO PROVIDE ADDITIONAL SERVICES IN CONJUNCTION WITH THE QUALITY ASSURANCE CONSULTANT CONTRACT

WHEREAS, the Authority identified a need for quality assurance assessment services for Section 8 Housing Choice Voucher (HCV) Program; and

WHEREAS, the Authority has previously entered into a contract with **Nan McKay and Associates** for a total 3-year term and other additional services totaling \$172,894.00 authorized by Resolutions #107-54, 108-33 and 2020-15; and

WHEREAS, **Nan McKay and Associates** submitted a proposal of \$99,860.00 for additional services herein noted, revising the net contract total fee to \$272,574.00; and

WHEREAS, the Authority evaluated the proposal and found it to be both justified and reasonable; and

WHEREAS, Change Order No. 3 meets the requirements of N.J.A.C. 5:30-11.4; and

WHEREAS, the Authority has a continued favorable working relationship with this Firm, and they are qualified and possess the experience to satisfactorily complete these services; and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners hereby authorizes the Executive Director to conclude, execute and deliver on behalf of the Housing Authority of Bergen County a contract with **Nan McKay and Associates** for Change Order No. 3 to provide a quality assurance assessment services for the Section 8 Housing Choice Voucher Program at the aforementioned fee.

Resolution adopted as read on motion by Commissioner D'Arminio
seconded by Commissioner English-Rollieson .

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D'Arminio, Jr.	X			
Joanne English-Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson				X

April 2, 2020
DATE



DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY